



Welcome to Modesto Christian High School!

**OUR MISSION IS TO DEVELOP CHRIST-CENTERED LEADERS THROUGH EXCELLENCE IN
ACADEMICS, ATHLETICS,
AND THE ARTS.**

On behalf of the Modesto Christian High School Board, Administration, Faculty, Staff, Alumni and Volunteers, we welcome you to an exciting new year. It is our mission to develop Christ-centered leaders through excellence in academics, athletics, and the arts. We believe in helping you grow in all aspects of your life (mentally, physically, emotionally, and spiritually). John 3:16 says that because "God so loved the world, He gave His one and only son so that whoever believes in him shall not perish but have eternal life." First and foremost, we care that you know God and understand His plan for your life. "For I know the plans I have for you," declares the Lord. "Plans to prosper you and not to harm you. Plans to give you hope and a future," Jeremiah 29:11.

Because MCHS has a rich history of academic and extracurricular accomplishments therefore, we challenge every student to be responsible for continuing this tradition of excellence by meeting rigorous goals with integrity, dedication, and perseverance. Please review the information in this handbook, which will help acquaint you with the school and help you understand the expectations placed upon each Crusader. Once you have read the handbook, please sign and return the Student Handbook Verification Form, located at the last page, to your second-period teacher no later than one week from the start of school.

You are a valuable member of the MC family and we are here to support you. We know the journey to receive a solid education that prepares you for college and a career can be daunting at times. However, we also know that finishing with a diploma is rewarding. Never hesitate to reach out for answers. If you feel at any time that you need help, we are here to offer assistance.

Scripture reminds us to...

Deuteronomy 31:6

Be strong and courageous. Do not be afraid or terrified because of them, for the Lord your God goes with you, he will never leave you, nor forsake you.

Have a great year!

MCHS Superintendent



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IMPORTANT CONTACT INFORMATION

MIDDLE/HIGH SCHOOL MAIN OFFICE

Office: 209-529-5510

Email: mcsinfo@modestochristian.org

Katrina Herrera, Attendance Clerk/Front Desk - 209-343-2330

Brice Fantazia, Director of Athletics -209-529-5510 EXT# 2371

SUPERINTENDENT'S OFFICE (A-5)

Katie Constantinou, Office Manager

Priscilla Castillo, Guidance Counselor/Academic and Career Advisor

BUSINESS OFFICE (A-4)

Elena Mitchell, Business Manager

Heather Velasquez, FACTS Account Manager



Modesto Christian High School 2026-2027 Intent of the Student-Parent Handbook

This guide is designed for students, parents, faculty, and staff and is to provide information on school rules, regulations, expectations and general guidelines. We encourage all parents and students to become fully acquainted with the handbook and to use it as a resource throughout your time here.

While we strive to cover every possible situation and circumstance that may arise during the school year, this handbook may be amended as needed. The administration reserves the right to make decisions and revisions at any time to ensure the well-being of all students and to implement the educational program. In cases where a situation is not explicitly covered in this handbook, the administration will make a fair decision based on applicable school policies and the best interests of the student, parents, and school community. Thank you for your cooperation in making Modesto Christian High School a safe and welcoming environment for all.

GENERAL HIGH SCHOOL INFORMATION ABOUT US

MODESTO CHRISTIAN HIGH SCHOOL

MCHS is a highly respected private high school that offers a comprehensive and transformative education to students seeking a non-denominational evangelical Christian environment. The school fosters inclusivity through a wide range of academic pathways, sporting activities, and arts programs. MCHS is accredited by both the Western Association of Schools and Colleges (WASC) and Associated Christian Schools International (ACSI), and its curricula meet the A-G College Entrance Requirements established by the University of California, the California State University system, and the community/junior college system. The institution has a stellar track record of student acceptance into top private universities and colleges.

MCHS also maintains a current and comprehensive course list with the National Collegiate Athletic Association (NCAA) to ensure students' eligibility for college athletics. The school is managed by a team of experienced and dedicated professionals, including the Superintendent, Principal, Athletic Directors, Academic College/Career Counselor, Faculty, and Staff.

At MCHS, we are committed to equipping students with the skills and knowledge necessary to become self-reliant, positive, productive citizens and lifelong learners. Our curriculum is grounded in biblical truth, providing a solid foundation for students as they pursue their academic and personal goals.

MISSION AND VISION

**OUR MISSION IS TO DEVELOP CHRIST-CENTERED LEADERS
THROUGH EXCELLENCE IN ACADEMICS, ATHLETICS, AND THE ARTS.**

Mission.

Modesto Christian is a mission-driven school with a purpose to raise Christ-centered leaders. We are not market-driven, chasing after notoriety or short-term success, instead we chase after God, His will and His purpose.



Christ Centered.

At our school, Jesus is the focal point of everything we do. We aim to help every student become a lifelong, devoted follower of Jesus by teaching him/her about Jesus and His teachings from a biblical perspective. Our school is a community where students can come to know Jesus and grow in their relationship with Him and with others. All our school administrators, faculty, and staff are committed to a lifestyle that is centered on God and His plan as communicated through scripture. We believe that all our service should be done for Him and for His glory.

Leaders.

In this day and age, the world needs strong individuals who can effectively inspire and uplift others. These individuals, known as strong leaders, instill hope, establish connections based on truth, and act as agents of change, transforming their surroundings and the people within them. Modesto Christian, year after year, produces exemplary Christian leaders who encourage others to do good, give back to society, take responsibility, and make a positive impact on others through empathy, grace, joy, and selflessness.

Excellence.

Excellence is not perfection, nor is it a destination. It is not solely defined by awards, test scores, or wins and losses; excellence is a process, a steady pursuit of getting better each day.

Academics, Athletics, & the Arts.

Three important disciplines create a conducive environment for personal growth and spiritual development. These include providing a platform for career and college, an outlet for creativity, and a safe and healthy atmosphere for vibrant spiritual growth. Today, it is crucial to strive for excellence and explore various academic, athletic, and artistic opportunities while building lifelong relationships.

MASCOT AND SCHOOL COLORS

Our team's emblem is the "Crusader" and we proudly wear the colors of red, white, and navy blue. The color red symbolizes the blood of Christ that was shed on the cross, while white signifies the purity of Christ that washes away our sins. Lastly, the color blue serves as a reminder that we are destined for heaven and eagerly await our savior, who is also our king.

NON-DISCRIMINATION POLICY

Modesto Christian High School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. MCHS does not discriminate in administration of its educational policies, admission policies, and athletic and other school administered programs on the basis of race, color, national and ethnic origin. We appreciate and value diversity.

ACCREDITATION

Modesto Christian High School is accredited jointly by the Association of Christian Schools International (ACSI) and the Western Association of Schools and Colleges (WASC). It is our goal to embrace a growth mindset and to strive to improve the quality of all our efforts.

ADMISSION POLICY

Modesto Christian High School seeks applications from students of good character who have demonstrated scholastic achievement, and who have a positive attitude toward Christian values. Acceptance is based upon the evaluation of personal interview, references, educational performance, and a student's desire to attend MCHS.



Students are expected to observe high standards of conduct, to have respect for other people and their property, and to comply with the policies of MCHS. Our student body prides itself on good morals, friendliness, good manners and good sportsmanship. By enrolling at MCHS, each student agrees to live within the framework of the school's standard of conduct and in accordance with scriptural principles.

If a disciplinary action is either in place or pending and it contributes in any way to the decision to enroll or re-enroll at MCHS, an entire school year must elapse before the student will be allowed to make an application for enrollment/re-enrollment at MCHS. Appeals may be made to the high school Principal or Learning Director. Re-enrollment is required of all students on a yearly basis. Readmission is generally permitted if a student is not on behavioral or academic probation, and is currently paying tuition. Modesto Christian typically does not accept students in their second semester but some exceptions may apply and acceptance is made solely on the decision of the principal and superintendent.

CALENDAR 2026-2027

The current school calendars, including important dates and major school holidays, can be viewed on the school website at www.modestochristian.org.

ARMED SERVICES

At Modesto Christian High School, we appreciate the opportunity to host representatives on campus from the armed services. To schedule a meeting with a representative during class or lunchtime, students must first obtain permission from their teacher and ensure they make up any missed work. Additionally, students must maintain a good standing in the class with a grade average of "C" or better. We post all the details regarding recruitment visit dates and times in our Daily Bulletin for easy access.

CAMPUS SECURITY/SURVEILLANCE/SAFETY

Modesto Christian School utilizes video surveillance throughout the campus. The purpose of our surveillance system is to ensure student safety on our campus as well as to reduce incidents of vandalism to school or personal property. The fencing around the campus provides some protection from intruders and opens and closes throughout the day to provide greater security. Upon arrival and pickup, the gates will be open and campus supervisors will monitor those who enter and exit. All MC family members are required to have a parking permit that is visible when entering campus; all others will be questioned and may not be allowed entry. If a gate is closed, entry through the main gate on the high school campus can be monitored by calling the front office. All faculty and staff are trained to follow specific protocol when a lockdown is required.

COMMUNICATIONS

CALENDARS, FACTS, BULLETIN, INTERCOM, GOOGLE CLASSROOM

To stay informed about MCHS special events and announcements, simply visit the school website where you will have access to the school calendar, MCS Bulletin, and Google Classroom, etc. Parents can also utilize FACTS, a comprehensive family portal for all MC-related matters, including financial updates, all-school emails, academic



reporting, and parent alerts. ASB makes weekly announcements to students through the intercom system, while teachers use Google Classroom to keep students up-to-date on homework and assignments. Additionally, periodic announcements are made on-site through classroom intercoms to ensure that students are always abreast of important matters.

At any time, the MCHS website at www.modestochristian.org

FACTS

(EMERGENCY PREPAREDNESS)

Parent Contact Information Must Be Current in FACTS

At Modesto Christian School, we prioritize the safety and well-being of our students by conducting emergency preparedness drills to prepare for potential disasters such as fires or earthquakes. During these drills, all students are expected to follow the instructions of the administration, faculty, staff, or bus driver. Should an emergency arise, we will make every effort to communicate promptly with parents.

To ensure effective communication, Modesto Christian School uses FACTS to notify parents of emergencies via email or text. To activate your communication preference, please provide the required information on your personal FACTS page. Parents can also select their preferred mode of communication (email or text) by accessing their FACTS account. Additionally, we use email and text to inform parents of unexcused absences or significant changes in the school calendar. For any further assistance, parents are welcome to contact the MS/HS office. MCHS utilizes FACTS and GOOGLE CLASSROOM, an internet based program providing parents/guardians real time information on a student's academic records, attendance records, and the Weekly Bulletin throughout the year. Parents and students may access FACTS Family Portal by using a link on our website, under the *Academics Tab* at www.modestochristian.org. **Grades are updated by Monday of each week for student/parent awareness.** MCHS teachers post up-to-date critical information on FACTS and GOOGLE CLASSROOM. Both parents and students can obtain information about the following topics:

EXPECTED SCHOOL-WIDE LEARNER OUTCOMES (ESLRs)

ESLRs are created for all students at Modesto Christian High School. ESLR's are designed to help students identify the foundations of learning, set meaningful graduation goals, understand relationships between content and values, and achieve in school what will lead to later success. The Modesto Christian ESLR's follow the acronym of STRONG:

Spiritually Minded – MC students recognize the deity of God and a Biblical worldview. (Knowledge)

Thinkers – MC students express critical thinking skills. (Comprehension)

Responsible – MC students demonstrate responsible behavior. (Application)

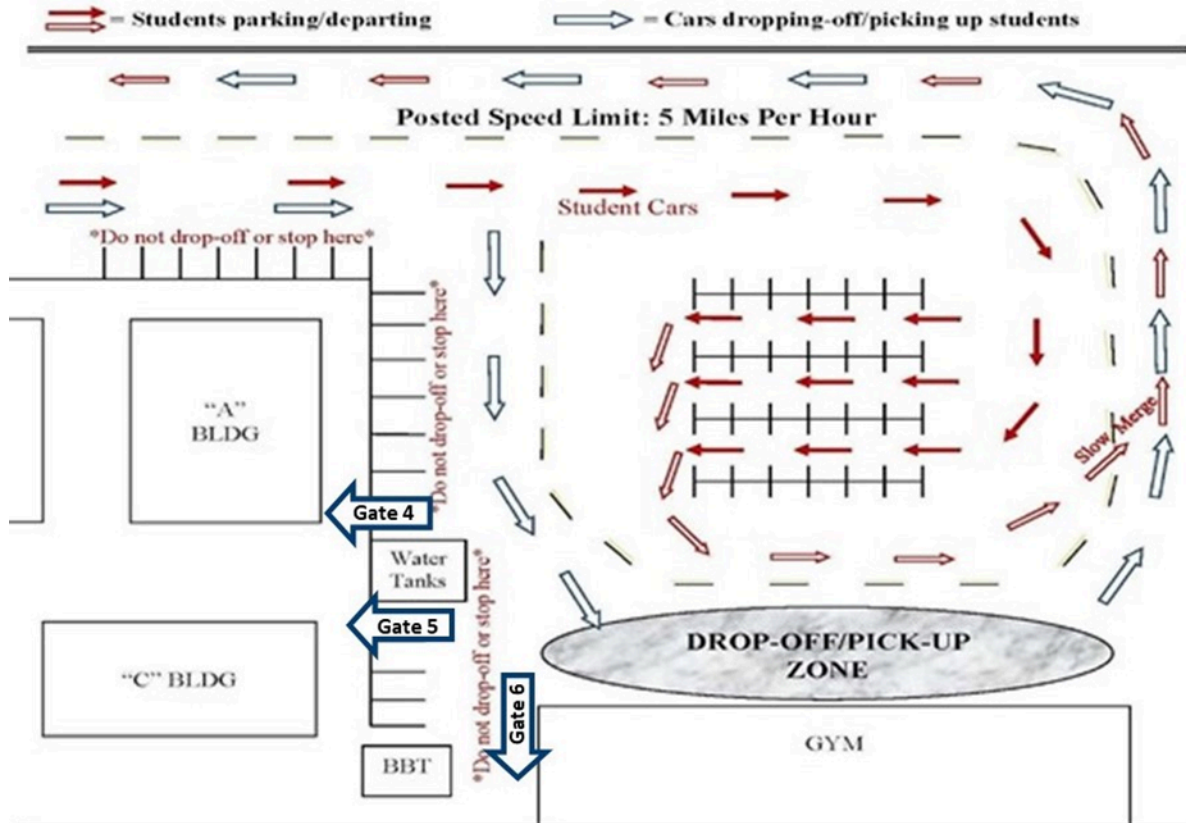
Outstanding Communicators – MC students model effective communication. (Synthesis)

Nurturing Servant Leaders – MC students support/serve others. (Evaluations)

Growing – MC students are committed to physical, mental, emotional and spiritual growth. (Analysis & Synthesis)



MCS DROP-OFF & PICK-UP SAFETY PLAN



PARENTS/GUARDIANS ==>

Due to safety concerns for our high school students and staff, the above drop-off/pick-up procedure is in effect. The drop-off/pick-up zone will be in the space after the water tanks and in front of the gym.

STUDENTS ==>

Please go straight into the parking lot and avoid the drop-off/pick-up zone. When exiting the parking lot, please follow the flow of traffic as shown above. Thank you for observing proper procedure.

MCHS Administration



STUDENT ACADEMICS

ACHIEVEMENT TESTING

Modesto Christian High School students participate in academic achievement testing throughout the school year.

Elementary: Grades 3-7th students take the IOWA Test of Basic Skills in the spring.

Eighth grade students take the PSAT in the spring.

Freshmen and Sophomores may take the PSAT test.

Juniors are required to take the PSAT/NMSQT, especially if they hope to qualify for National Merit status. This test is offered to all students in grades 8 through 11 in the fall semester. The student will be required to pay the assigned testing fee.

Sophomores and Juniors may register to take the SAT and ACT. Seniors should schedule to take the test no later than fall semester. There is a fee to take these tests.

The ASVAB Career and Myers-Briggs Personality assessments are taken by students enrolled in the Crusader Foundations course. These assessments are available to all incoming students and Freshmen in grades 10 through 12. Please see the counselor for additional details.

All incoming students will be scheduled to take the UC Berkeley Math Diagnostic Test to determine math readiness during the enrollment process. They will also take a writing placement exam.

ADDITIONAL COURSE CREDIT

As per the academic policies of MCHS, all enrolled students are mandated to complete their core curricula courses solely at MCHS. It is important to note that no academic credit will be granted for any courses taken outside of MCHS, unless prior approval from the administration is obtained.

ADVANCED PLACEMENT

The College Board sponsors the Advanced Placement (AP) program, a curriculum offered to high school students in the United States. AP courses are widely recognized as equivalent to undergraduate college courses. Colleges may grant credit to students who score 3, 4, or 5 on the exams. At MCHS, specific policies apply to AP courses that differ from those in other classes.

- Students who register for an AP course must take the AP College Board exams and pay a fee of \$125.00.
- Additionally, students are responsible for purchasing any required textbooks and workbooks for their AP classes.
- Students who take the AP course and exam and maintain a 93% for each quarter may opt out of the end-of-the-year class final.
- AP courses may have assignments during summer and extended school holidays, including Christmas vacation and Easter break.
- Students in honors and AP classes who earn a grade of C, D, or F at a grading period may be removed from the class. While such determination will be made on a case-by-case basis and in consultation with students and parents/guardians, MCHS administration reserves the right to decide at its sole discretion to remove a student from an honors or AP course due to academic performance. Whenever possible, students will be reassigned to a college preparatory version of the class.
- In the event a student withdraws from an AP course, the grade follows the student. The student may not take a college prep US History course, for example, to replace an AP USH course failing grade W/F (withdraw/fail) and in accordance with the UC admissions policy.

CLASS RANK



MCHS does not rank students based on their academic performance. However, when requested on college or scholarship applications, MCHS will provide a relative placement of the student in the class, based on percentile. For instance, a student can be in the top 10%, second 10%, and so on.

To determine and award Valedictorian status, MCHS considers the student who has demonstrated the strongest academic performance throughout high school. Similarly, Salutatorian status is conferred on the graduating senior who has demonstrated the second-strongest academic performance throughout high school.

To determine academic performance for Valedictorian and Salutatorian, MCHS uses the following measures:

- Students who's weighted cumulative GPA based on all coursework taken for high school credit places them in the top 20% of the class will be considered for Valedictorian and Salutatorian standing.
- An adjusted GPA based on modifiers (A+ = 4.3, A = 4.0, A- = 3.7, etc.) will be calculated for each student in the top 20%. Grades for honors and AP classes will have an additional point added to the GPA.
- The student with the highest adjusted GPA and any other student whose adjusted GPA is within 0.15 GPA points of the highest adjusted GPA will be considered for Valedictorian.

If no other student is within 0.15 GPA points of the highest adjusted GPA, the student with the highest adjusted GPA will be the Valedictorian.

In the event of two or more students being considered for Valedictorian, MCHS evaluates them based on the following four categories:

1. Students will be assigned a rank based on their adjusted GPAs, with the highest GPA being assigned the rank of 1 in this category.
2. Students will be ranked according to the total number of advanced courses taken in high school (AP, honors, and other advanced courses such as trigonometry/pre-calculus). The student taking the largest number of advanced courses will be assigned the rank of 1 in this category.
3. Students will be ranked based on the total number of credits earned during high school, with the student earning the largest number of credits being ranked 1 in this category.
4. Students will be ranked based on the total number of academic credits earned during high school. Academic credits are determined by subtracting credit for PE and any course taken for P/F credit. The student with the largest number of academic credits will be ranked number 1 in this category.

To determine Valedictorian standing, the rank from each of these four categories will be added together, and the student with the lowest overall score will be the Valedictorian. For example, if a student was ranked number 1 in all four categories, that student would have a score of 4, which is the lowest score possible in this evaluation, and that student would be named Valedictorian.

In the event of a tie for the lowest score when the ranks from the four categories are added together, the student with the highest adjusted GPA of those who tied will be the Valedictorian. If the adjusted GPA is also tied, then the students will be named Co-Valedictorians. In this situation, there will be no Salutatorian.

Students with a cumulative 4.0 GPA and above will be awarded the Principal's Highest Honors distinction and recognized at graduation.

Excluding the Valedictorian, the student with the highest adjusted GPA and any others in the top 20% of students whose adjusted GPA is within 0.15 GPA points of that student will be considered for Salutatorian. If no other students are within 0.15 GPA points of the highest adjusted GPA, that student will be named the Salutatorian.



Otherwise, a process identical to the one used to identify the Valedictorian will be used, other than the student selected for Valedictorian will be excluded from the analysis. MCHS does not rank students based on their academic performance. However, when requested on college or scholarship applications, MCHS will provide a relative placement of the student in the class, based on percentile. For instance, a student can be in the top 10%, second 10%, and so on.

CLASS SCHEDULES

Class Schedule Changes

To maximize the continuity and consistency of the school day, program changes are kept to a minimum and are allowed for academic or administrative reasons only. SCHEDULE CHANGES ARE TO BE MADE WITHIN THE FIRST WEEK OF EACH SEMESTER. Students should make an appointment with the Academic Advisor or pick up a Schedule Request Form from the Main Office if there is a reason to seek a change in the assigned schedule.

Students must remain in their scheduled course until notified by the Academic Advisor of a change.

The following guidelines have been established for a student to change classes after two weeks of enrollment in a course:

1. When a parent, student, and teacher are in agreement based upon the observed need for modifications of curriculum, behavior, classroom management, etc.
2. When parent(s), student, teacher, and administrator conference and deem appropriate.
3. When administrators observe the student in the classroom, and as needed, parents also observe the needs.
4. When an Administrator, parent, and teacher conference to evaluate progress.
5. All grades above a D will be permanent regardless of a schedule change.



BELL SCHEDULE

The first bell of the day rings at 7:50am notifying a student to go to class. Classes begin promptly at 7:55am, therefore, each student is expected to be in his/her seat and ready to learn at the 7:55am bell. **(See Tardy Guidelines for more information.)**



Modesto Christian School 2026-2027 MS/HS Bell Schedule

| Monday | | Tuesday | | Wednesday | | Thursday | | Friday (Minimum Day) | | Rally | |
|--------------------------|-------------|--------------------------|-------------|--------------------------|-------------|--------------------------|-------------|--------------------------|-------------|--------------------------|-------------|
| Period 1 | 7:55-8:50 | Period 1 | 7:55-8:50 | Period 1 | 7:55-8:41 | Period 1 | 7:55-8:50 | Period 1 | 7:55-8:33 | Period 1 | 7:55-8:27 |
| Period 2 | 8:53-9:48 | Period 2 | 8:53-9:48 | Period 2 | 8:44-9:30 | Period 2 | 8:53-9:48 | Period 2 | 8:36-9:14 | Period 2 | 8:30-9:01 |
| Break | 9:48-9:58 | Break | 9:48-9:58 | Break | 9:30-9:40 | Break | 9:48-9:58 | Period 3 | 9:17-9:55 | Period 3 | 9:04-9:35 |
| Period 3 | 10:01-10:56 | Period 3 | 10:01-10:56 | Period 3 | 9:43-10:29 | Period 3 | 10:01-10:56 | Break | 9:55-10:00 | Break | 9:35-9:42 |
| Period 4 | 10:59-11:54 | Period 4 | 10:59-11:54 | Chapel | 10:32-11:22 | Period 4 | 10:59-11:54 | Period 4 | 10:03-10:40 | Rally | 9:45-10:17 |
| Lunch | 11:54-12:34 | Lunch | 11:54-12:34 | Period 4 | 11:25-12:11 | Lunch | 11:54-12:34 | Period 5 | 10:43-11:20 | Period 4 | 10:20-10:51 |
| Period 5 | 12:37-1:32 | Period 5 | 12:37-1:32 | Lunch | 12:11-12:51 | Period 5 | 12:37-1:32 | Period 6 | 11:23-12:00 | Period 5 | 10:54-11:25 |
| Period 6 | 1:35-2:30 | Period 6 | 1:35-2:30 | Period 5 | 12:54-1:40 | Period 6 | 1:35-2:30 | | | Period 6 | 11:28-12:00 |
| | | | | Period 6 | 1:43-2:30 | | | | | | |
| Instructional Min. = 330 | | Instructional Min. = 330 | | Instructional Min. = 277 | | Instructional Min. = 330 | | Instructional Min. = 228 | | Instructional Min. = 186 | |

Revised 05/29/2026

Class/Course Requisites

1. A Student may only take courses offered at his/her grade level or below unless special arrangements are made with the Academic Advisor and teacher.
2. Some upper-level courses may require a fulfillment of a prerequisite, i.e. a student must take Spanish I before taking Spanish II. *Please note that if Spanish 1 is taken in MS, it does not meet the 2 year requirement in HS.*
3. If a student is new to MCHS in grades 10-12, he/she will not be required to make up any Bible courses or Activity Requirements offered before the date of enrollment.
4. English Honors placement is contingent upon completed required writing assignments, a grade of B or better in previous English courses, a grade of an A in a previous CP English courses, superior writing and reading comprehension skills, and a proven work ethic.



LOCKERS

ALL LOCKS USED MUST BE MCHS PURCHASED.

It is mandatory for lockers to remain locked at ALL times.

At the start of each school year, students will be allotted a personal locker. It is the responsibility of the student to maintain the cleanliness and upkeep of their locker, which must be secured with an MCHS lock. Sharing of lockers is prohibited, and any requests to change lockers must be approved by the office due to malfunction or damage, not just for convenience. Any student caught using another student's locker or unclaimed locker will be given an infraction. It should be noted that MCHS is not liable for any lost items in the lockers. Though it may not be possible to fit all backpacks and bags in the lockers, any stray books will be collected and placed in the lost and found at the office, with an infraction given. Books must be stored either in lockers or backpacks. Students may use the gym lockers to keep their P.E. clothes. Further details are available at the MS/HS Front Office.

Dual Enrollment High School / College Credit

Dual Enrollment is designed for high school students seeking to receive credit concurrently for high school and college coursework. MCHS permits students to enroll in courses through FlexPoint, Northstar, CAMPUS, Grand Canyon University, Modesto Junior College or an accredited college with prior approval from the Counselor. Students are permitted to take as many courses as they desire; however, only two (2) courses may be added to their academic transcript.

- Students must get approval from their high school Academic Advisor before enrolling in a course.
- Dual enrollment is available to juniors and seniors with a high school unweighted GPA of 3.0 or higher, and sophomores with a high school unweighted GPA of 3.25 or higher.
- Classes are offered online, through select vendors (consult the Academic Advisor for an approved list), and on campus.
- The deadline to place a dual enrollment course on an MCHS transcript is no later than Dec 1, 2026. Forms are available in the MCHS Main Office.
- See the Academic Advisor for additional guidelines.

Outside Course Credit

All courses taken for credit at MCHS are approved by the Modesto Christian School Board. MCHS students are required to take core curricula courses offered at MCHS unless authorized by the administration. Courses taken for the following reasons may fulfill MCHS graduation requirements:

- Courses taken to replace failed (D-F) courses
- Courses taken to strengthen a sequence of courses

Requesting Appropriate Courses

For information regarding MCHS courses, see the Course Description Guide located in the Academic Advisor's office and on the FACTS Parent Portal. All freshman, sophomores, and juniors will choose their classes for the following year in March/April.

At MCHS, students can choose from four different courses of instruction: general, college prep, honors, and advanced placement. Additionally, there is a hybrid program available. For those who qualify for Advanced Placement, it is recommended to consider Dual Enrollment courses as well. It is crucial to choose college or career goals wisely and begin tailoring the high school program to those objectives as soon as possible to make the most



of the educational experience at MCHS. To get help in selecting suitable classes, make an appointment with the Academic Advisor.

Transferring from MCHS

Students transferring from MCHS should have their parents make arrangements with the office. All books and other school property must be returned at this time. MC will provide a transcript upon request but may withhold references if there is outstanding debt or uncollected items.

CAREER PLANNING

Career Planning is a process that involves doing research and making decisions in areas that interest you. It is important to begin this process early in high school:

Step 1 Think about what you want out of a job and career. Spiritual reward, ministry, money, security, independence, fame? Evaluate your values.

Step 2 Consider all your interests, experiences, abilities, and skills. Build a career on personal interests, hobbies or special skills. Consider taking the Strong Interest Inventory and Meyers Briggs with the Counselor during your junior or senior year.

Step 3 How can you prepare for work, and at the same time for life in general? Community college? Vocational training? Military service? Four-year university/college?

Step 4 Study careers that you already have in mind. Take the ASVAB assessment.

Step 5 Set tentative career goals for yourself. Plan by outlining your education and training.

Step 6 Make a 4-year education plan with your Counselor. Your Counselor is a resource; use this opportunity!

Step 7 What decisions do you have to make if you are going to reach these goals and how soon will you have to make the decisions? Computers, algebra, physics, chemistry? Reinforce & build upon your experience.

Step 8 Prepare for the decisions you have to make now, but keep your options open whenever possible. Learn to be adaptable.

Step 9 Keep rethinking Steps 1 through 8. Continual evaluation of goals, interests, and abilities and praying for discernment of God's direction for your future.

COLLEGE/UNIVERSITY ENTRANCE REQUIREMENTS

Admissions requirements for colleges and universities vary from school to school. Requirements can also depend on the major you intend to pursue. Check with the Counselor for specific college information as well as researching college websites. Students planning to attend college should meet with the Counselor to develop a 4-Year Plan, then verify selected coursework each semester to ensure certain requirements are being met. College-bound student athletes will also need to be aware of NCAA and NAIA eligibility requirements.

College Entrance Test



Freshman & Sophomore Year PSAT test (Preliminary SAT) is optional.

Junior Year PSAT/NMSQT test in the fall and the actual SAT Reasoning Test and/or ACT in the spring (optional).

Senior Year SAT Reasoning and/or **ACT** and **SAT** Subject Tests.

The general admission requirements for the following colleges is provided

Modesto Junior College

Any high school graduate, any person who has passed the California High School Proficiency Examination, or any person who is 18 years of age and older who is capable of profiting from instruction is eligible to enroll in Modesto Junior College if they are also residents of this district. Modesto Junior College Website: www.mjc.edu.

Private Colleges/Universities

High School course requirements, GPA minimums, and standardized test scores vary greatly. Consult your high school Academic Advisor for further information, or visit www.aiccu.edu.

California State University System (www.csumentor.edu) & the University of California System (www.ucop.edu) have combined minimum Freshman course requirements. Please verify with each University's admissions department. See Graduation Requirements for UC, Cal State, Community College, Military, and Vocational Schools on the chart in this section.

The Academic Advisor is available to assist students who want to arrange a visit to a college or university campus and may also be able to arrange for an admissions official from that college to visit here at MCHS. Scholarship information is made available through the Academic Advisor's office in the Spring Semester of each year.

EXTRACURRICULAR ELIGIBILITY REQUIREMENTS

In order for students to participate in MCHS extracurricular activities, it is required that they maintain a minimum GPA of 2.0 on a 4.0 scale during the previous quarter. If a student finds themselves ineligible and wishes to appeal, they may do so once per school year. Please check the "School Calendar" section of this handbook for grading period dates. The probationary period for appeal cannot exceed one quarter, and students cannot appeal for consecutive quarters, including the first quarter of a new school year. For more information, please refer to the MCHS Student Disciplinary Policy.

Eligibility Appeals Committee Academic/Attendance/Athletic

In the event that a student is deemed ineligible, he/she may submit a single appeal per academic year. This appeal encompasses all extracurricular activities including clubs, performing arts, dances, senior trips, athletics, school day events, and field trips. Should the appeal be approved, the probationary period will not surpass one academic quarter. Please allow up to one week for processing of the Eligibility Appeal.

GENERAL EQUIVALENCY DIPLOMA (G.E.D.)

Students 16 years or older may take the CHSPE (California High School Proficiency Exam) as an alternative to a regular high school diploma. Students 18 years or older may take the G.E.D (General Equivalency Diploma) as well. The armed services (under certain circumstances), most government agencies, and many employers accept successful completion of this test as the equivalent of a high school diploma. For further information please see the Counselor.



GRADING POLICY

The individual teacher, according to the grading criteria established, determines class grading criteria and policies by that department. The teacher will explain these criteria at the beginning of the course. Letter grades will reflect the following:

Grading System

| | |
|-------------------------------------------------------------|------------|
| A Excellent | 97-100 A+ |
| | 93-96 A |
| | 90-92 A- |
| B Above Average | 87-89 B+ |
| | 84-86 B |
| | 80-83 B |
| C Satisfactory | 77-79 C+ |
| | 73-76 C |
| | 70-72 C |
| D Passing, but not satisfactory | 67-69 D+ |
| | 63-66 D |
| | 60-62 D |
| F Failure (No credit awarded) | Below 60 F |
| P Passing (P grades are not computed into GPA) | |
| INC Incomplete – to be replaced by final mark letter | |
| WF Withdrawal – Failure | |

Grade point average (GPA) is calculated by assigning 4 points to any A (A+, A, A-), 3 points to any B, 2 points to any C, 1 point to any D, and 0 points to an F. The points are added together, and then divided by the total number of grades. P/F classes do not calculate into the GPA. Honors and AP courses earn an additional point for grades of A (5 points), B (4 points), and C (3 points). Grades of D or F in an honors or AP course do not earn any additional GPA points.

Semester grades are calculated based on a percentage weighting of the two Quarter grades (Qtr 1 - 45% and Qtr 2 - 45%) and the Semester final exam grade (10%).

CHEATING & PLAGIARISM TURNITIN.COM

Cheating and plagiarism will not be tolerated and will result in no credit for any portion of an assignment where academic misconduct is found, with a minimum grade deduction of 10%. Assignments cheated/plagiarized from 30- 50% will earn no more than 50% credit, assignments cheated/plagiarized from 50-75% will earn no more than 25% credit and assignments cheated/plagiarized 76% or more will receive a zero credit. See the teacher for further clarification. **Students will be issued an infraction for any cheating and or plagiarism determined to be at 30% or higher. This includes but is not limited to the following:**

- revealing or giving answers on a test or for homework in or out of the classroom;
- turning around in seats during testing;



- passing notes on paper during testing;
- possessing notes under, around, or on desks during testing;
- making hand or mouth communications;
- cell phones are prohibited during tests/quizzes;
- giving the appearance of cheating (at the discretion of the teacher);
- writing answers on body/desk;
- taking pictures of answers (and will result in a 3-day suspension on the first offense);
- stealing exams and/or answer key (and will result in a 3-day suspension on the first offense).

Plagiarism: The practice of taking someone else's work, words, product, or ideas and passing them off as one's own or presenting such as new and original but in actuality are derived from an existing source. Without explicit permission, artificial intelligence (AI) writing is plagiarism.

Artificial intelligence (AI) writing: Having a computer program write any portion of an assignment or an assignment in its entirety claiming that it is original student work.

Refer to the MCHS Student Disciplinary Chart for consequences of Plagiarism.

MCHS subscribes to and uses **turnitin.com**, a system that checks students' work against a database of millions of papers written by students around the world, as well as sources and electronic archives of journals. Furthermore, turnitin.com also detects artificial intelligence (AI) writing. This service is designed to deter and assist instructors in identifying plagiarism and academic misconduct. Regardless of the status of home computers, essays must be submitted to turnitin.com by the due date and due time of 2:30 p.m. for all MCHS classes. A hard copy of the essay must also be submitted to the teacher in class on the assigned due date and due time. **ALL**

DEPARTMENTS FOLLOW THESE PROCEDURES WHEN ASSIGNING ESSAYS.

To uphold academic integrity as an exemplary value of Modesto Christian School, teachers use programs to help deter and identify academic misconduct such as plagiarism and artificial intelligence (AI) writing. These tools require teacher analysis and interpretation. For example, some papers are flagged as plagiarism and simply contain many properly cited quotes from a text. It is clear when the tracker tags random words or phrases that the student is not guilty of plagiarism. However, when entire paragraphs are flagged, or the entire paper is flagged, it is reasonable to understand that some level of plagiarism/AI has been applied. Teacher review is the final determiner of the application of plagiarism/AI tracking information. Teachers are professionals who recognize the general writing style and abilities of their students. Teachers recognize that there are currently certain sentence structures and word choices used by AI; AI does not produce legitimate bibliography information; and that outright falsehoods can be AI-generated.

Teachers can help students avoid plagiarism/AI by doing the following:

- Clearly define plagiarism/AI as outlined in the student handbook.
- Remind students that AI writing is plagiarism.
- Let students know that they should not use AI programs unless it is part of the assignment. · Instruct students to cite all required sources. When in doubt, cite.

Provide clear detailed instructions. Include a personalized component where applicable. When appropriate, scaffold assignments in a way to discourage plagiarism and cheating and to promote a teacher's understanding of the student's writing process.



GRADUATION REQUIREMENTS

Passing a semester class will provide a student with five (5) credits. A student taking seven classes during a semester will earn thirty-five (35) credits. Ten (10) credits represent one year's worth of study (two semesters equal one school year). The student must be enrolled for an entire semester to earn the units of credit for that semester unless the Principal or Learning Director makes other provisions.

Only courses taken during high school may apply toward graduation and are included on the transcript. High school-level coursework taken in 8th grade for Math and Foreign Language may be used to satisfy prerequisites for high school courses but they may not be used to satisfy credit requirements in high school.

Transfer students will not be required to make up any Bible courses offered before the date of enrollment.

The World Language requirement for UC/CSU a-g "e - language other than English" includes 2 consecutive years of continuous study. Students must complete the second year of a high school world language course (for example, Spanish II). This requirement cannot be satisfied by taking two first-year world language courses.

World Language / Visual and Performing Arts / Career Technical Education: Students meet this graduation requirement by completing at least one World Language or VAPA or CTE course. Students must still meet the total number of credits required for graduation by completing additional elective coursework. The total number of credits required for graduation will not change. (Note: Meeting this requirement for graduation alone **does not** fulfill the minimum UC/CSU "a-g" requirement.)

The activity requirements for transfer students will decrease by one for each semester a student does not attend, and the total number of credits required for graduation will decrease accordingly.

The following MCHS activities qualify as an activity for the MCHS activities graduation requirement:

- A season of a sport
- A theatrical production
- Certain clubs, student groups, and academic competition groups (if requirements are met - details are provided by the club/group)
- Completing a **semester** of Yearbook, ASB, AND ONLY if outside work is assigned;
- Certain classes, as specified in the course description handbook
- Sports can count as PE requirements and as an activity credit
- Other activities may be approved with prior permission from the Principal

Note: Activity credits at MCHS must be verified by the principal, coach or advisor.

The total number of credits required for graduation from Modesto Christian High School is **220 plus 10 units of Bible for each year a student is enrolled, plus 4 activity units** (Example for an incoming 9th grade student: 220 + 40 Bible + 4 activity = 264). Your 264 total credits must include one of the following pathways as stated on the Graduation Requirements for UC, CSU, Community College, Military, and Vocational Pathway chart.

Athletics / Sports Physical Education: See the athletics section of the Handbook for information regarding the awarding of PE credit for sports participation.

**Modesto Christian School
High School Graduation Requirements**



History / Social Science 30 Units

World History & Culture (10)
United States History (10)
American Civics (5)
Economics (5)

English 40 units

Mathematics 30 units

Algebra 1 or Equivalent (10)
Additional Math (20)

Science 20 units

Biological science (10)
Physical science (10)

WL/VAPA/CTE 10 units

World Language, or Visual & Performing Arts, or Career Technical Education

Physical Education 20 units

Electives 60 units

Total Academic 210-250 units

Additional Requirements

Bible 10 – 40 units

10 units of Bible required **for each year** students are enrolled at MCHS.

(Note: Bible units are in addition to the required academic units and may not substitute)

***High School students complete 10 hours of community service each semester. This requirement is included in their Bible class.**

GRADUATION CEREMONY PARTICIPATION REQUIREMENTS

Students who do not complete required coursework will not be allowed to participate in graduation ceremonies, which are held at the end of the school year. Participation in the ceremony is considered a privilege, not a right. Furthermore, students not displaying conduct worthy of this occasion will not be allowed to participate.

Guidelines to assist you in this process include:

- Seniors must have passed all classes required for graduation.
- Seniors must have a signed Senior Commencement Agreement on file in the Admin Office in A5. Any senior who is removed from school for a major suspension (3 or more days) during his/her senior year may be subject to removal from commencement exercises, as determined by the Discipline Review Committee.



- Seniors must be enrolled as a continuing MCHS student throughout the Spring Semester of his/her senior year.
- Seniors must attend the Baccalaureate Service, if scheduled during the spring, to participate in the Commencement Ceremony.
- Any senior participating in what the administration determines as a prank against MCHS or MCHS personnel will receive a 3-day suspension which may disqualify him/her from participating in commencement exercises.
- Approved cords, tassels, and leis may be worn with graduation gowns.
- Caps may be decorated with the college logo, verse and/or proper adornment.
- Students requesting to graduate in December of their senior year, must petition to do so with the high school Principal or Learning Director and under the guidance of the Counselor. The request must be submitted before the end of the 1st semester of his/her Junior year. Students will forfeit the opportunity to participate in activities and the graduation ceremony.

Students may not engage in any of the following as part of the graduation ceremony:

- Possessing or being under the influence of drugs, alcohol or other substances which appear to alter a person's behavior and/or inhibit the person's judgment.
- Possession of fireworks, explosives or other items inappropriate to the occasion.
- Water guns, squirt guns, beach balls, silly string, mechanical/artificial noisemakers. · Students agree to refrain from disruptive behavior, including but not limited to those listed above, and to dress appropriately for the occasion.

**Graduation Pathways ~ Requirements for UC, CSU,
Community College, Military and Vocational Pathway**

| <i>Course</i> | <i>UC/Cal State University A-G Requirements</i> | <i>College Preparatory Requirements</i> | <i>MCHS Graduation Requirements - Military, Community College, Vocational Pathway</i> |
|--------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <i>Social Science</i> | "A" 2 years required | 4 years required World History CP, Euro History AP US History CP/AP, Govt/Econ CP | 3 years required World History CP US History CP, Govt/Econ CP 30 units are required |
| <i>English</i> | "B" 4 years required | 4 years required English I-IV 9-12 College Prep ,Honors, AP | 4 years required Gen Ed English 9/10 Gen Ed English 11/12 or the CP English courses |
| <i>Math</i> | "C" 3 years required (4 recommended) | 3 years required Algebra I, Algebra II Geometry, Trig, Pre-Calc, AP Trig AP Stats, AP Calc AB, BC | 3 years required Algebra I (must include) Geometry Consumer Math or the CP math courses |
| <i>Science Physical Biological</i> | "D" Lab Science 2 years (3 recommended) | 2 years required Biology/AP Bio, Chemistry CP/H Environmental Science Physics CP/Honors Anatomy/Physio CP/Honors | 2 years required Environmental Science Biology or the CP Science courses |



| | | | |
|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| World Language Career Tech Visual & Performing Arts | "E" Language Other Than English (LOTE) 2 consecutive years of the same language is (3 recommended) | 2 years required Spanish I-IV | 1 year required World Language or Career Technical Education (CTE) or Visual & Performing Arts (VAPA) Spanish I-II Theater Arts Art I-IV, Yearbook, Career Tech: Digital Photography Modern Media, Animation |
| Visual Performing Arts | "F" 1 year required | 1 year required Art I-IV, AP Studio Art, Yearbook Digital Photography Modern Media | |
| Electives | "G" 1 year in a subject area "A-F" beyond what is required | Varies depending on credits earned to date | Varies depending on credits earned to date An extra class in any of the above subjects, Yearbook, Digital Photography Modern Media, Animation, Crusader Foundations |
| Bible | Not required | 1 year required for each year enrolled at MCHS | 1 year required for each year enrolled at MCHS |
| Physical Education | Not required | 2 years required CA State PE Required/Alternative PE option, PE Class, Athletics | 2 years required Alternative PE options, PE Class or Athletics |

HOMEWORK POLICY / LATE WORK POLICY

Homework is assigned for additional practice and reinforcement, extended learning, and/or for development of skills and concepts. Late work policy applies to all courses offered at MCHS. Classroom assignments and projects are due on the dates specified by the teacher and at the beginning of class. Late work is subject to the following penalty:

- Up to one day after the due date - 10%
- Up to two days after the due date - 20%
- Up to three days after the due date - 30%
- Up to four days after the due date - 40%
- Up to five days after the due date - 50%
- More than five days after the due date will receive a zero

Please note that the timeframe for completing assignments is based on calendar days, rather than class days. In certain circumstances, a teacher may make modifications to the assigned work with the approval of the administration. While not all assignments will be listed in Google Classroom, our teachers will make every effort to provide a comprehensive list of assignments to help parents and students achieve success. Lastly, if a student falls ill during the final week of a quarter, a doctor's note will be required to be granted an extension on homework or assignments.

HOMEWORK POLICY FOR SUMMER AND CHRISTMAS VACATIONS

Summer assignments may be assigned in English and AP classes. Assignments over Christmas vacation may be assigned for AP courses as well. Students who extend summer or vacations, do not receive the usual option to have two days for each day absent to complete work unless approved by the teacher.



INDEPENDENT STUDY

A student may be placed on Independent Study at the recommendation of the MCHS Administration only under special circumstances, such as a medical or disciplinary action occurring at the end of the second semester.

INDIVIDUALIZED ACADEMIC PLAN (IAP)

MCHS does not issue Individualized Education Plans (IEP) or 504 plans for students who need academic support. Instead, MC will issue an Individual Academic Plan (IAP). IAPs are provided to help students who need additional academic support beyond what is normally provided in the classroom. IAPs may be issued for students with documented learning disabilities, and they may be issued in exceptional circumstances like a prolonged illness or academic interruption due to a death in the immediate family. Individual needs will be evaluated on a case-by-case basis.

The intent of an IAP is to help the student be successful in the classroom, but MCHS may not be able to provide all recommended services for a student. MCHS endeavors to provide the following:

- **Individualization** to determine, through qualified testing, the individual and specific needs of a student in order to develop an educational plan designed for that specific student;
- **Mainstreaming** is to enable a student to be mainstreamed into regular classes;
- **Independence** to achieve a level of independent function at grade level by improving basic skills;

Realization of Potential to enable the student to attain his/her God-given potential.

INTERNET RESOURCES

SEE COURSE DESCRIPTION FOR ADDITIONAL SITES

Internet for Academic Learning: Teachers may offer supplemental material through internet resources. It is up to the parent to approve internet access and usage. Internet resources will not be a condition of learning but is a suggested use for such projects deemed necessary.

Online Academy & Hybrid Education Program: MC acknowledges there may be unique situations for students and families that may benefit from a hybrid schedule for coursework, including participating in MC's education partner offerings. Participation in MC's education partner offerings in a home setting distinguishes the Hybrid Education Program from MC's current model of on-campus learning with enrichment courses being offered through supervised and monitored education partner courses taken in the Collaborative Media Center. Students are permitted to take up to two online classes per semester unless approved by the Superintendent.

Specific Requirements and qualifications to participate in a Hybrid Education Program. To maximize the potential for success of the Hybrid Education Program student at MC, properly engage in the offerings of the MC education partners, yet be able to address the unique needs of our families, it is deemed appropriate to set forth specific requirements and qualifications to participate in a Hybrid Education Program. For more information, consult with the MC Academic Advisor.

ACADEMIC EDUCATION PARTNERS

COURSES ARE OFFERED IN THE ONLINE ACADEMY WITH AN ACADEMIC COACH

- GCU - College Dual Enrollment
 - <https://www.gcu.edu/individual-courses/dual-enrollment>
- MJC – College Dual Enrollment
 - <https://www.mjc.edu/student-services/outreach/dual-enrollment.php>
- Acellus Academy – 9-12 HS Courses
 - <https://www.acellusacademy.com/online-high-school/>



COLLEGE/CAREER SITES

www.calstate.edu **www.ucop.edu**

Excellent site for the Cal State system

Excellent site for UC system & links to community colleges

www.jobstar.org **www.actstudent.org**

Career information, links to career ACT

And personality inventories

FINANCIAL/SCHOLARSHIPS/STUDENT LOANS

www.calgrants.org **www.salliemae.com**

Cal Grants Paying for college

TEST PREP

www.collegeboard.com **www.act.org**

SAT prep, on-line registration ACT prep, on-line registration & AP course information & self-assessments

ATHLETICS

www.ncaaclearinghouse.net; **www.ncaa.org**

Students planning to participate in Div. I, II college athletics must register with the Clearinghouse (recommend Spring semester junior year).

PARENT-TEACHER CONFERENCES

Parent-Teacher Conferences for grades 6th-12th are scheduled at the end of the 1st Quarter. Conferences are conducted in individual teacher classrooms from 1:00-6:00 p.m. or virtually upon request. Additional conferences may be scheduled throughout the school year at the request of the parent, teacher and/or an administrator. All report cards are emailed to parents. Parents may sign-up through Sign-Up Genius. Details are emailed in the Fall semester.

Teachers are available after school for brief consultations. As a courtesy to the teacher, please call in advance and arrange a time of mutual convenience, especially if more than 10 minutes are needed.

PASS / NO PASS

MCHS does not issue Pass/No Pass grades for core academic courses, such as Mathematics, English, Science, Social Sciences, as well as most elective courses. Bible, Sports PE, Flex Courses and some Elective Courses may receive a Pass/No Pass reporting according to the current course syllabus.

PHYSICAL EDUCATION CREDIT

Students must take two years of PE to satisfy graduation requirements. Students may satisfy this requirement through Alternative PE Credit or athletic participation. With prior administrative approval Alternative PE Credit is an option when a student has a medical exemption or participates in various outside sports or organized activities weekly including martial arts, dance lessons, tennis lessons, soccer league, etc. Students must earn 20 credits of PE to satisfy graduation requirements.

PROGRESS REPORTS/REPORT CARDS

Progress Reports are available midway through each quarter. This provides an opportunity for students to improve or maintain their grade prior to the quarter grade. To **“go green”**, **parents will not receive progress reports in the**



mail. Progress Reports may be **downloaded from FACTS** within three (3) days of mid-quarter date. (See **FACTS** on MCHS website).

Report Cards are emailed to parent(s) approximately one week after the close of each quarter. The only grades recorded on the permanent transcript are those which are awarded at the end of both semesters (December and May). Quarter grades (October and March) are taken into account in determining the final semester grades.

REPEATING COURSES/CREDIT RECOVERY

To retake courses for an improved grade, it is necessary to receive approval from the administration. The option to repeat a credit is only available for previous grades of D and F. Any Credit Recovery options must be approved by both Modesto Christian, UC, and NCAA. Speak with your Academic Advisor to locate an Ed Partner that offers approved courses for credit recovery. Please note that MC does not accept courses from unapproved providers without prior approval from the principal.

SCHOLARSHIP INFORMATION

Numerous college/career scholarships are available to students at Modesto Christian High School. Students should consult the MCHS Counselor for specific information on applying for these scholarships. Scholarship information is posted in the College-Career room, on the website, and on the Counselor's Google Classroom.

SEAL OF BI-LITERACY PROGRAM

MCHS has adopted the Seal of Bi-literacy program honoring our students who have attained proficiency in one foreign language by high school graduation. The mastery of two or more languages is a vital skill for participation in a 21st-century diverse world and economy. Most importantly, we want to establish high standards for academic mastery in our students and to strengthen their skills of literacy and problem-solving. The seal will be awarded to students who have mastered standard academic English and any other language. To be eligible to receive the MCHS Seal of Bi-literacy award, the student shall:

- Successfully complete four years of instruction in English Language Arts with a grade of "B" or better each semester for all four years
- Take four years of a foreign language & earn a B grade or better each year
- Pass an Advanced Placement Exam in a foreign language including the required essay (with a score of 3 or better)

STUDENT BOOKS/TEXTBOOKS

. When a book is issued, students should check for all damages or marks. If problems are suspected, the student should immediately return the book to the teacher so that a written record of the problem can be made. All textbooks need to be covered to prevent damages to the books; cloth covers are not permitted.

Students must protect the books issued at all times, as they will be billed for the full replacement price if books are lost, stolen, or damaged. Students are to complete the MCHS Student Textbook Inventory Form and return to their first period teacher by the due date.

It is required that paper book covers be used to prevent accidental damage. Scotch tape and clear adhesive covers should not be used directly on the textbooks as it damages the interfacing and covers of the books.

Students leaving textbooks on the ground or on top of lockers will be issued an Infraction. Refer to the MCHS Disciplinary Chart/Violation of Student Handbook for consequences.



STUDENT RETENTION

At Modesto Christian, student retention is not a common approach. We value every recommendation and prioritize close collaboration between teachers, students, and parents to prevent the need for retention. If retention is being considered, the MCHS administration takes into account various factors such as age, gender, academic performance, behavior, and emotional well-being of the student. However, it is ultimately the parent's decision to authorize their child's retention.

SUSPENSION

Homework will be posted on **GOOGLE CLASSROOM**.

The student will receive full credit for all work that is made up within the required time allotment. **Students are given two (2) calendar class days during regular scheduled classes for every one day of absence, beginning on the first day a student returns to the class, with the following exceptions:**

- **Make-up quizzes and exams** must be arranged with the teacher on the day the student returns to the class.
- **Long-term projects** are still due on the original date assigned.
- If a student misses a class due to a **school activity**, (for example sporting event, fine arts event, fieldtrip, etc.) all work is due the next day or school day based upon the direction given by the teacher. Tests will be taken based upon the direction of the teacher.

***Refer to Homework Policy/Late Work Policy for details on late work penalties.**

TESTING POLICY

General Information

All tests of any kind must be made up at the discretion of the teacher. Students are responsible to communicate with teachers regarding information related to testing. Test dates are posted on **FACTS/Google Classroom**.

Final Exams

Students should avoid scheduling any appointments, trips, etc., during the school day before and during the week of finals. Pre-approvals will not be granted the week prior to (known as "dead week") the week of finals. To make-up finals missed due to severe illness the student must seek the direction of the teacher the day the student returns to class. **Refer to Testing Policy in Academic Structure.**

TRANSCRIPTS

All transcript requests must be submitted in writing to the Counselor's Office. Transcript fees will be applied as follows:

- A \$10 Transcript fee will be applied for each transcript request. (Fee is waived for withdrawn or current students and recent alumni up to 6 months after date of graduation.);
- A \$5 fee will be applied to rushed transcripts (sent by end of next business day);
- Shipping fees will be applied to all transcript requests that must be sent other than standard first class postage.



TURNITIN.COM

MCHS subscribes to turnitin.com, a system that checks students' work against a database of millions of papers written by students around the world, as well as sources and electronic archives of journals. Furthermore, turnitin.com also detects artificial intelligence (AI) writing. This service is designed to deter and assist instructors in identifying plagiarism and academic misconduct. Regardless of the status of home computers, essays must be submitted to turnitin.com by the due date and due time of **2:30 p.m. for all MCHS classes**. A hard copy of the essay must also be submitted to the teacher in class on the assigned due date and due time. **ALL DEPARTMENTS FOLLOW THESE PROCEDURES WHEN ASSIGNING ESSAYS.**

Cheating and plagiarism will not be tolerated and will result in no credit for any portion of an assignment where academic misconduct is found, with a minimum grade deduction of 10%. Assignments cheated/plagiarized from 30-50% will earn no more than a 50% credit, assignments cheated/plagiarized from 50-75% will earn no more than 25% credit and assignments cheated/plagiarized 76% or more will receive a zero credit. **Students will be issued an infraction for any cheating and or plagiarism determined to be at 30% or higher.**

WRITING/ESSAY STANDARDS

Essays, journals, other writing assignments or responses that reference guns, killings, bombs, threatening others, suicide, persistent themes of violence, etc., may result in possible parent notification, zero on assignment and/or local law enforcement notification. Students will need to demonstrate that he/she is not a threat to himself/herself or others as determined by administration and may jeopardize continued enrollment.

WRITING STYLE GUIDE (WSG)

The WSG (based on the Modern Language Association, MLA) is used as a reference for all writing assignments (including essays and reports). As per the Writing Style Guide all assignments/projects are due to the teacher on the due date assigned. The Writing Style Guide may be downloaded from the school website at www.modestochristian.org.



STUDENT ACTIVITIES

ACADEMIC/COLLEGE & CAREER COUNSELING CENTER

Located in the counseling office is a selection of Christian and secular college catalogs, career information. Students must have teacher permission to use the center during class time or make arrangements with the Counselor. The Counselor will assist the student with locating information regarding college and careers, as well as deadlines for testing, college acceptance, and scholarship information. For assistance, make an appointment with the Counselor. Students are encouraged to seek help exploring college and career options.

ACTIVITY REQUIREMENTS

MCHS endeavors for students to participate to the fullest in any or all activities the school has to offer. Please see page 15 for all activities that earn credits to fulfill the requirements for graduation.

ANNOUNCEMENTS,



CALENDARS, FACTS, BULLETIN, GOOGLE CLASSROOM, INTERCOM

Before the school year begins, a yearly school calendar is created outlining special activity dates and times, mid and end of quarter dates, holidays, minimum days, and other important calendar items. Students and parents have access to these dates on www.modestochristian.org and/or through the MCHS Student Calendar. Date changes will be communicated to parents and students through the school website.

- The **MCHS Bulletin** provides up-to-date details on school matters, events and deadlines and is available on our school website.
- Teachers communicate through **Google Classroom** to keep students current with weekly homework and class assignments.
- **Periodic announcements** are made on-site over the intercom to inform students of relevant and specific matters.
- **ASB conducts student salutes to the American flag, Christian flag, and the Bible on the first day of each week.**

To check for special events, current information and announcements please log in to the MCHS website at www.modestochristian.org.

ASSOCIATION OF STUDENT BODY – STUDENT GOVERNMENT (ASB)

Modesto Christian High School provides a wide range of academic resources and services to support student success. The Academic Advisor/College & Career Counselor is located in the Main office and offers a selection of Christian and secular college catalogs, as well as career information. Students are encouraged to seek help exploring college and career options, and the Academic Advisor is available to assist with locating information regarding college and careers, as well as deadlines for testing, college acceptance, and scholarship information. Students must have his/her teacher's permission to meet with the advisor during class time.

MCHS is committed to ensuring that students have the opportunity to participate in all activities the school has to offer. Please refer to page 15 for a comprehensive list of all activities that earn credits to fulfill the requirements for graduation.

The school year calendar is published in advance, outlining special activity dates and times, mid and end-of-quarter dates, holidays, minimum days, and other important calendar items. Students and parents can access these dates on the MCHS website and/or through the MCHS Student Calendar. Any date changes will be communicated to parents and students through the school website.

The MCHS Bulletin provides up-to-date details on school matters, events, and deadlines and is available on our school website. Teachers communicate through Google Classroom to keep students current with weekly homework and class assignments. Periodic announcements are made on-site over the intercom to inform students of relevant and specific matters.

The Association of Student Body (ASB) is an integral part of the school community. The purpose of the Student Body Council is to encourage and promote Christian ideals and high standards of conduct among students, as well as to provide godly leadership as students organize and implement activities throughout the year. All students are automatically members of the Modesto Christian High School Associated Student Body (ASB).

ASB members are elected to various positions, including ASB President, ASB Christ Ambassador, ASB Vice-President/Secretary, Class Officers, ASB Treasurer, Senior Class President, ASB Activities Coordinator, Junior Class President, ASB Spirit Commissioner, Sophomore Class President, ASB Boy's Athletics Commissioner, Freshman Class President, ASB Girl's Athletics Commissioner, and ASB Technology Commissioner.



In order to qualify for and maintain an ASB & Class Officer position at MCHS, certain requirements must be met. To run for ASB President, a student must have been enrolled at the school for the entire school year prior to the elections at the end of that year. All other positions (excluding Freshman) require a minimum of one semester. Additionally, students must maintain a minimum cumulative grade point average of 2.5, as defined by quarter and semester grades. They must also uphold high citizenship standards, with no suspensions from school, and demonstrate maturity appropriate for student leadership. Students must be able to occasionally miss other class time without falling behind, be punctual and ready to work in class, work well with others as part of a team, and secure a brief statement of support from a Faculty/Staff member. Finally, to hold the offices of ASB President and Vice President, students must be seniors, while juniors or seniors may hold the offices of ASB Secretary, Treasurer, and Student Activities Director.

ASB members are required to actively participate in ASB-sponsored activities and formal events. These activities are designed to foster a sense of community and school spirit among students.

ASSOCIATION OF STUDENT BODY CANDIDATE PROCEDURES

Association of Student Body – Advisor

Becky Shannon

Association of Student Body – Officers

Elected 2027 Spring Semester

ASB President (Grade 12); **ASB Christ Ambassador** (11-12); **ASB Vice-President/Secretary** (11-12); **Class Officers:** **ASB Treasurer** (11-12) Senior Class President; **ASB Activities Coordinator** (11-12) Junior Class President; **ASB Spirit Commissioner** (10-12) Sophomore Class President; **ASB Boy's Athletics Commissioner** (10-12) Freshman Class President; **ASB Girl's Athletics Commissioner** (10-12); **Active Members** (9-12) **ASB Technology Commissioner** (10-12)

* Freshman Class positions will be elected in the Fall Semester 2026. Elections for 2027-2028 ASB positions will occur during the Spring Semester 2027.

ASB Student Leadership Eligibility Standards

To be eligible for and hold an ASB & Class Officer, a student must:

- Have been enrolled at MCHS for the entire school year before elections at the end of that school year to run for ASB President. All other positions require one semester, excluding Freshman;
- Have a minimum cumulative grade point average of 2.5 and maintain a minimum cumulative grade point average of 2.5 to continue in office (as defined by quarter and semester grades);
- Have and maintain high citizenship standards at all times, with no suspensions from school; and give evidence of maturity sufficient for student leadership;
- Be able to occasionally miss other class time without falling behind;
- Be on time to class and ready to work immediately;
- Be able to work and cooperate with others as a team;
- Request a Faculty/Staff member to submit a brief statement in support of you running for an ASB position;
- Be a senior to hold the offices of ASB President and Vice President; and
- Be a junior or a senior to hold the offices of ASB Secretary, Treasurer, and Student Activities Director. See the ASB or Worship application for a complete list of qualifications.



All officer applications are reviewed and all applicants are interviewed by a committee of Faculty/Staff members. ASB Advisors will notify students regarding whether or not they are qualified to run for office. If a student does not demonstrate behavior, according to the MCHS Student Handbook becoming an ASB member, he/she will be removed from office immediately. **ASB members may not receive any suspensions during the school year.**

ASB Sponsored Activities and Formal Events

Formal events and Junior/Senior Prom are sponsored by ASB. Fall Formal is scheduled in the Fall and Junior/Senior Prom is scheduled in the Spring. Specific times and locations are accounted for during the school year. Please be informed of the following guidelines:

- All Limos must be approved and licensed by CHP;
- Drug Dogs and breathalyzers may be utilized at any and all school functions;
- See Dress Code guidelines in the Student/Parent Responsibility section;
- All decisions regarding modesty are at the discretion of the chaperones or MCHS Administrative Office in A-5;
- The Fall Formal and Junior/Senior Prom are voluntary extracurricular activities.

ASB GUEST INFORMATION

Guests must be currently enrolled in high school and/or under the age of 21.

Guests will not be admitted to formal events or Junior/Senior Prom unless approved by the Administration and provide a completed application for a guest pass signed by parent(s) and a school Administrator from the visitor's school.

Any student who has been asked to leave MCHS due to a violation of the MCHS Student Disciplinary Policy is not permitted to attend a school function on or off the campus for one year or at the discretion of the Administration.

Homecoming – Fall and Winter

ASB sponsors Fall and Winter Homecoming. ASB activities are conducted during the week of homecoming for all students to participate in and enjoy. Homecoming Royalty Court is selected by the student body before the week of Homecoming. Homecoming Royalty Court requirements include that a student must be a member of the student body.

CHAPEL

Chapel is a time to praise and honor God, as well as a time when God's servants come to share the gospel with the students. In preparation for chapel, students are encouraged to follow these guidelines:

- Come ready to hear God speak and bring a Bible and no other books;
- Demonstrate proper courtesy and Christian hospitality to all speakers and maintain a proper attitude of respect and worship;
- Do not talk or distract others (playing with each other's hair, reading magazines, using cell phones, etc.);
- Be seated in the area with assigned teacher;
- No food or drink; and
- All enrolled students must attend Chapel, even if the student has an unscheduled or does not have a 5th period.

Refer to the MCHS Disciplinary Chart for consequences.



WORSHIP TEAM ELIGIBILITY STANDARDS

To be eligible for the Worship Team, the student must adhere to the following eligibility standards:

- Profess Jesus Christ as Lord and Savior, trust Him for salvation, and reflect a personal relationship with Him in daily living;
- Believe that Jesus Christ is the uncreated Son of God, equal to God the Father in essence, and the second Person of the Holy Trinity;
- Regularly attend a local church that professes and believes that Jesus Christ is the uncreated Son of God, equal to God the Father in essence, being the second Person of the Holy Trinity;
- Have a minimum cumulative grade point average of 2.5 and maintain a minimum cumulative grade point average of 2.5 to continue in office (as defined by quarter and semester grades);
- Have and maintain high citizenship standards at all times, with no suspensions from school; and give evidence of spiritual maturity sufficient for student leadership;
- Be able to occasionally miss other class times without falling behind.
- Be on time to class and ready to work immediately;
- Be able to work and cooperate with others as a team;

See the Worship application for a complete list of qualifications.

All applications are reviewed and applicants are interviewed by a committee of Faculty/Staff members. The Worship interview committee will notify students regarding whether or not they are qualified to participate in the worship class.

If a student does not demonstrate behavior becoming a Worship team member, he/she will be removed immediately. **Worship team members may not receive any suspensions during the school year.**

CLUBS & ORGANIZATIONS

The following clubs and organizations are available at Modesto Christian High School. All students must meet the Extra Curricular Requirements to participate.

Academic Block Letter

The Academic Block Letter has been established to acknowledge and award MCHS students who have outstanding achievement in academic subjects and may earn the Academic Block Letter and, thereafter, patches in one of the following ways:

- Students may be an active member *and* in good standing with C.S.F.;
- Students may be an active member *and* in good standing with National Honor Society;

Students will be recognized according to the following procedures:

- Academic Block "MC" letters will be awarded at Awards & Scholarship Chapel in May. Additional qualifying semesters are recognized with torches.

Advisor: Administrative Office

California Scholarship Federation (C.S.F.)

C.S.F. is an organization that recognizes and encourages academic achievement and community awards.



Students who receive primarily A and B grades in college preparatory subjects may be eligible for membership in C.S.F.

Students who become C.S.F. members in at least 4 semesters during the last 3 years, **one during senior year**, are eligible for **Life Membership (6 semesters = 100% Lifetime Membership)**.

Life Members and 100% Members may apply for special scholarships that are reserved for C.S.F. members. They receive a C.S.F. seal on their graduation diploma, a cord or stole (depending on level of participation), a C.S.F. pin, a notation on their permanent record and transcripts, and special recognition at the commencement ceremony.

A semester grade of an A (in selected classes) is worth 3 points, a B counts for 1 point, while any D or F causes disqualification. A total of 10 points in a semester is necessary for membership that semester. Membership is not automatic and must be applied for with a \$10.00 fee paid each semester. Freshmen are eligible for associate membership. It is the responsibility of the student, beginning with his/her freshman year to apply for C.S.F. within the open application time period.

- C.S.F. members are required to attend a minimum of two meetings each year to discuss scholarship information;
- C.S.F. business, school and community service hours and college tours count toward service hours;
- C.S.F. members travel each year to tour selected college campuses and experience student life by attending classes and sometimes staying in the dorms. There is a fee for this trip.

See the Counselor or advisor for more information on the selected courses and the procedure for application. Meetings will be posted in the Bulletin.

Drama Club / International Thespian Society

MCHS Drama Club provides opportunities for students to participate in the art of drama. Members produce plays or musicals during fall and spring. The purpose is to promote the performing arts and an appreciation for theater. Students will be involved in school productions (including on-stage **or** backstage roles), field trips to see professional groups perform, and present skits and scenes in chapel services. Members are required to participate in the fall and spring productions, and any fundraisers. *Membership is open to all MCHS students who meet the criteria above, complete a Drama Club application and pay the required dues.*

Interact Club

Interact Club is a community service club. Membership is open to all MCHS students who successfully submit an Interact application. Interact is sponsored by the Rotary Club which provides guidance on a continuous basis for secondary school-aged students. All

Interact Clubs participate in at least two service projects yearly, one that serves the school or the community, and another that furthers international understanding. To remain an active member, each member must serve 15 hours of volunteer service in the community per semester. A formal report of hours served must be submitted to the advisor within one week of the final date of the volunteer activity. Interact Club is highly recognized by colleges and universities. See the Counselor/Advisor for more information.

National Art Honor Society (NAHS) – Grades 10, 11 & 12

The National Art Honor Society is our campus art club associated with the National Art Educators Association. Members include those who have completed at least one semester of high school art and have a qualifying GPA (2.0 GPA and a 3.0 average in art).

Members have multiple opportunities to use their artistic talent in ministry on and off campus; all NAHS members must meet the 30 hours of club service. They also enjoy fellowship with other artists, take field trips, receive recognition, and may apply for scholarship opportunities based on their membership. Seniors wishing to graduate



with a cord and honors in art must have a qualifying GPA (3.5 in art, and a 3.0 minimum GPA), have a minimum of one year's membership in NAHS, and fulfill all service requirements. Bimonthly meeting attendance during lunch is required. See "National Art Honor Society" under Ms. Murphy on the Google Classroom site for more information.

National Honor Society (NHS) – Grades 10, 11 & 12

The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service to promote leadership and to develop character in students. Members are selected by application, interview and approval from the NHS Committee composed of faculty/staff.

Qualifying students must have a minimum 3.0 GPA on a 4.0 scale. The selection process is conducted during Semester II. Seniors in good standing receive an honor cord at graduation.

Robotics

Robotics is a lab-based course that uses a hands-on approach to introduce the basic concepts of robotics, focusing on the construction and programming of autonomous mobile robots. Interested students should meet with the advisor.

Science Olympiad

The Science Olympiad is an international nonprofit organization devoted to improving the quality of science education, creating a passion for learning science and providing recognition for outstanding achievement in science and education by both students and teachers. These goals are accomplished through classroom activities, research and encouragement of regional academic interscholastic tournaments.

EXTRACURRICULAR ELIGIBILITY REQUIREMENTS

In order for a student to engage in any MCHS extracurricular activities, he/she shall maintain a grade point average of 2.0 on a scale of 4.0, or its equivalent, during the previous grading period (quarter). Students who are ineligible for extracurricular activities and wish to appeal will be granted one appeal each school year. The one appeal includes all extracurricular activities on or off campus, such as clubs, performing arts, dances, senior trips, athletics, school day events and field trips. (Grading period dates are provided under "School Calendar" in the General Information section of this handbook.) *See Extracurricular Eligibility Requirements policy under Student Academics.*

FIELD TRIPS

School rules apply on all field trips and all school-sponsored events whether on or off the school campus. Faculty schedule periodic field-trips as related to field of study.

LETTERMAN JACKET & CLASS RING



MCHS apparel, including the Letterman Jacket, may be ordered through approved outside vendors. MCHS has provided vendors with the adopted school colors identified by specific color codes. Class rings are ordered through Jostens. Ordering day is conducted in January. Students interested in ordering a letterman jacket should contact A5 for information on approved outside vendors.

MUSIC

School Administration oversees the approval process for music played at school-sponsored events, including productions, classrooms, ASB events, athletic games, practices, team travel, and in the weight room. If you desire to play music at a school-sponsored event or location, please follow the guidelines below:

1. Music selection, with printed lyrics and a brief description of the group, must be attached to the "Music Approval" form, prior to the start of a sports season. All music must be submitted to the MS/HS Dean of Students/AD's office in A5 for approval. This includes Christian music, secular music, jock jams, and beats.
2. MCHS allows the use of secular music, but strongly encourages the use of Christian music.
3. Music that compromises our testimony as a Christian and Modesto Christian School will be denied. Music is unacceptable if it contains words or themes that are **anti-God, anti-country, profanity, satanic, the occult, drug/alcohol use, sexual promiscuity or racism.**
4. Secular music that is remixed (instrumental) with the offensive words to the original song removed, are not allowed if the offensive words violate the above standards.
5. MCHS Employees, including Faculty, Staff, Coaches, are responsible to monitor the team's music and to ensure that no music is played that has not been approved.

PHYSICAL EDUCATION CLOTHING

An MCHS PE uniform is required for all students taking PE. The students must wear a gray or white t-shirt and navy shorts or sweatpants. Dress code guidelines still apply. ***Refer to Dress Code Guidelines policy.***

STUDENT PUBLICATIONS

The school yearbook, ***The Crusades***, is dedicated to recording the events of each school year in pictures. During the year, the Yearbook advisor and students work to make every activity a part of the yearbook. The Crusades is the living record of MCHS and is available for purchase through Jostens at www.Jostens.com.

STUDENT STORE

Snacks are available for sale to students. The store is operated by students from Associated Student Body (ASB). The profits are used to provide revenue for our ASB program as well as to provide funding for special projects designated by the ASB. Location: B9

TUTORING

The Counselor maintains a list of qualified students who can tutor other students. If you are available to tutor a student or are interested in tutoring services see the Counselor for more details and/or to request tutoring.

VISITORS

Any visitor to the MCHS campus must sign in at the front office to check in. All visitors who intend to access areas beyond the front office are required to obtain a visitor pass prior to proceeding elsewhere on campus. **Students**



must obtain permission from the Principal the day before anyone may visit MCHS during lunch only. All visitors must abide by the MCHS dress code and other policies and procedures. If they choose not to, they will be asked to leave the campus. MCHS does not permit friends/relatives to attend school for the day. (Covid-19 Guidelines, as applicable).

Teachers welcome visits from parent(s), but they must sign in with the MS/HS office to begin their visit. It is required that any visit to the classroom be made by definite appointment with the office and teacher in advance.

VOLUNTEERS

While volunteer assistance is greatly appreciated, it is important that volunteers complete an application. TB clearance and Live Scan (fingerprinting) is required before volunteering on a regular basis or for an overnight event. For additional information, please see the Administration Office in A-5.

WORK PERMITS

Work permits may be obtained from the Modesto Christian High School Administrative Office in A5. MCHS standards for issuing work permits are as follows:

- GPA of 2.0 or higher
- No suspensions - good attendance records



RIGHTS OF STUDENTS



COMPLAINTS AND APPEALS

Students or parent(s) are entitled to appeal a decision or action made by members of the school Faculty/Staff by following the appropriate procedures. Modesto Christian High School endeavors to follow Biblical principles for conflict resolution. To ensure successful resolution proper protocol must be followed as indicated within this section.

The appropriate procedure, if one feels the need to make a complaint, is to first request to meet with the person in private. Most complaints are the result of a misunderstanding and can usually be resolved by the persons meeting in private to discuss the problem. If such a meeting fails to resolve the problem, the student or parent(s) may wish to bring it to the attention of the Principal in a written letter detailing the reasons behind the filing of the complaint. The Principal will then assemble a Student Review Committee consisting of the appropriate department chair, Dean of Students, and/or Counselor to review the documentation and then render a decision. Decisions made by the Student Review Committee are final.

While every effort will be made to resolve conflict to everyone's satisfaction, if disagreements remain at the conclusion of the conflict resolution process, parents and students agree to cooperate with and support the final decision of the school. Fomenting dissent in the school community without following these procedures or after the conflict resolution process has been completed as divisive and detrimental to the students, the faculty/staff, and the community and may jeopardize continued enrollment.

DIGNITY AND RESPECT

Each individual is entitled to be treated with dignity, courtesy and respect as a student at Modesto Christian High School. Such treatment from both members of the Faculty/Staff and fellow students should be expected.

DIRECTORY INFORMATION

Modesto Christian High School releases certain information on students which is considered to be "Directory Information." This information is limited to name, address, telephone number, date and place of birth, major field of study, athletic and activity participation, weight and height of members of athletic teams, dates of attendance, degrees and awards, and most recent previous school. Directory information will be released to government agencies, representatives of the news media, employers or prospective employers, nonprofit youth organizations, and to public/private schools and colleges.

No Directory Information will be released regarding any student when a parent or guardian has notified the school through the initial application process that such information shall not be released.

CONFLICT RESOLUTION PROCESS

MCHS endeavors to follow Biblical principles for conflict resolution. To ensure successful resolution, proper protocol must be followed. .Prior to a possible suspension (except in an emergency), the student is entitled to an informal meeting with an Administrator to hear the evidence against him/her and to have an opportunity to explain his/her side of the story.

If a student feels the need to make a complaint, the first appropriate procedure is to request a private meeting with the person. Most complaints are the result of a misunderstanding and can usually be resolved by the parties meeting privately to discuss the problem. If such a meeting fails to resolve the issue, the student may bring it to the attention of Administration in a written letter detailing the reasons behind the filing of the complaint. The Administration will follow through with a process of Restorative Practices which is commonly used in conflict mediation. At that meeting, an agreement will be made that ensures that all parties behave in a manner acceptable by both.



DISCIPLINE REVIEW PROCESS

The Administration will assemble a Discipline Review Committee to review the documentation and render a decision. Decisions made by the Discipline Review Committee are final.

PARTICIPATION IN PROMOTIONAL MATERIALS

MCHS reserves the right to publish any student images, visual or audio, including any student work products, with or without student names. MCHS does not control, nor can it reasonably control, all uses of student images published for personal use by students, family members, MCHS employees, MCHS School Board members, or any other member of the general community, including any images that are published including student names. MCHS therefore assumes no liability for the publication of student images in any forum. In enrolling students at MCHS, MCHS parents/guardians fully release and forever discharge MCHS from and against any liability whatsoever from any claims, actions, causes of action, liability and damage for the use of student images.

By enrolling as a student at MCHS, you authorize MCHS to use, broadcast and publish a likeness, image or photograph and personal and professional qualifications for the purpose of promoting MCHS in any form or format including, but not limited, to school sponsored yearbooks, newspapers, promotional brochures, books, magazines, social media and other internet activity.

If a parent desires to have his/her student excluded from any promotional materials (other than yearbooks), he/she must contact the school office to make the appropriate request in writing.

PARTICIPATION IN STUDENT GOVERNMENT

Each student, as a member of the student body, has the right to participate in all student government activities. He/she is further encouraged to express concerns through elected representatives or to the ASB advisor. Please refer to application for Running for Office and Student Leadership Eligibility Standards if interested in running for ASB office.

PRIVACY POLICY

Modesto Christian High School releases certain information on students. This information is limited to name, address, telephone number, email, date and place of birth, major field of study, athletic and activity participation, weight and height of members of athletic teams, dates of attendance, degrees and awards, and most recent previous school. Modesto Christian School releases this information (unless parents specifically request in writing to not release this information) to the following groups: government agencies, representatives of the news media, employers or prospective employers, nonprofit youth organizations, and public/private schools and colleges.

PHYSICAL PRIVACY

Purpose

- In recognition of student physical privacy rights and the need to ensure student safety and maintain school discipline, this Policy is enacted to advise school site Faculty/Staff and Administration regarding their duties in relation to student use of restrooms, locker rooms, showers, and other school facilities where students may be in a state of undress in the presence of other students.

Biological Sex

- "Biological sex" means the biological condition of being male or female as determined at birth based on physical differences, or, when necessary, at the chromosomal level.

Use of School Facilities



- Notwithstanding any other School Board Policy, student restrooms, locker rooms, and showers that are designated for one biological sex shall only be used by members of that biological sex.
- In any other school facilities or settings where a student may be in a state of undress in the presence of other students (i.e., changing costumes during school theatrical productions, etc.), school personnel shall provide separate, private areas designated for use by students based on their biological sex.

Accommodation of Biological Sex Non-Conforming Students

- A student who, while on campus, exclusively and consistently asserts his/her gender is different from their biological sex shall be provided with the best available accommodation that meets their needs, but in no event shall that be access to the school restroom, locker room, or shower of the opposite biological sex.
- Such accommodations may include, but are not limited to: access to a single-stall restroom; access to a unisex restroom; or controlled use of a Faculty/Staff restroom, locker room, or shower.
- The same rules apply to a student visiting on school grounds.

QUALITY EDUCATION

As a student at Modesto Christian High School, each individual is entitled to a quality education. A quality education:

- provides a safe and comfortable environment;
- is student centered and one in which the whole student is nurtured;
- discovers and celebrates each student's intellectual, creative and social abilities;
- develops every student's passion for being a life-long learner;
- trusts the teacher as fully prepared professionals who utilize curriculum using educational best practices; and
- Recognizes that the continuous student and teacher relationship is essential.



STUDENT ATHLETICS

Modesto Christian High School participates in the Tri City Athletic League (TCAL) and Trans Valley League (TVL), which are a part of the Sac-Joaquin Section of the California Interscholastic Federation (CIF).

SPORTS AT MCHS

Boys: Fall: Football, Winter: Wrestling, Basketball, Spring: Baseball, Track,

Girls: Fall: Volleyball, Cheerleading, Winter: Basketball, Cheerleading, Spring: Softball, Track,

ATHLETIC AGREEMENT

All student athletes must have a signed Athletic Release Packet (with parent(s)/guardian and student signatures) on file and any necessary fees paid prior to participating. This agreement is updated per sport per season and the forms are available in the office. All uniforms must be returned to the coach within one week after the end of the season.

ATHLETIC ATTENDANCE

School attendance is compulsory. Students participating in extra-curricular activities must attend a minimum of four full periods during a traditional school day and two full periods during a block schedule in order to participate in athletics/games. If a student does not attend the required number of classes during a school day and participates in a game/activity, then he/she will be suspended from the next game/activity. Exceptions are made only for the student who is appropriately excused (i.e. doctor or dentist appointment, driving test, funeral attendance).

ATHLETIC ELIGIBILITY (C.I.F. REGULATIONS)

Athletes who desire to participate in any sport governed by the C.I.F. must abide by these regulations.

1. An **annual physical examination**, per school year, by a medical practitioner certifying that the student is physically fit to participate in athletics, is required before a student may try out, practice, or participate in interscholastic athletic competition.
2. Athletes are **prohibited from using** any form of alcohol, tobacco, or illegal drugs before, during, or after an interscholastic contest. The penalty is disqualification from that contest. MCHS School policy is 24/7 drug and alcohol abstinence as explained in the MCHS Student Disciplinary Policy.
3. Students may compete during the **first eight semesters** only of high school attendance.
4. **During a season of sport**, students may not practice or participate on both a school team and a non-school team in the same sport or its equivalent.
5. Students must be enrolled in a **minimum of 4 classes** (20 units per semester).
6. Students *must* have passed at **least 20 semester periods of work** for the previous grading period.
7. Students must **maintain quarter grades of 2.0** (or above) on a scale of 4.0 to be eligible for competition (games/scrimmages/etc.) with other schools.
8. **All incoming students must maintain a 2.0 GPA**, CIF bylaw 205.
9. Football players must have ten (10) days of practice before being allowed to compete in a scrimmage or a game.
10. A student athlete who is suspected of **sustaining a concussion or a head injury or heat related illness** in a practice or game shall be removed from competition at that time for the remainder of the day. A student



athlete who has been removed from play may not return to play until the athlete is evaluated by a licensed health care provider trained in education and management of concussion and receives written clearance submitted to Athletic Director to return to play from that health care provider. The scope of practice for licensed health care providers and medical professionals is defined by California state statutes. This scope of practice will limit the evaluation to a medical doctor (MD) or doctor of osteopathy (DO).

11. **Athletic Sit-Out Period Rule** may apply to transfer student athletes. For more information, please see the AD.

ATHLETIC ELIGIBILITY (MCHS REGULATIONS)

Athletes who desire to participate in any sport must abide by the following:

1. **An athlete** (including all incoming athletes) **must maintain quarter grades of 2.0 (or above)** on a scale of 4.0 to be eligible for competition (games/scrimmages/etc.) with other schools.
2. **All athletes must maintain a 2.0 GPA**, CIF bylaw 205.
3. **A STUDENT WHO DOES NOT COME TO SCHOOL ON GAME DAY, MAY NOT PRACTICE WITH A TEAM FOR A DAY.**
4. Grades for **Teacher's Assistant and Work Experience will not be included** in the calculations of the GPA.
5. **Academic eligibility/ineligibility for extracurricular activities** will be determined by the quarter grades and posted within one week after the end of the quarter or as otherwise notified. **No late work** will be accepted in altering these determinations.
6. An athlete who is **ineligible and desires to appeal** is permitted one appeal per year. If appeal is granted the probation period for the appeal shall not exceed one quarter in length.
7. An athlete who **is ineligible and desires to appeal** must submit an Academic Eligibility Appeals Form to the Principal's office. Academic Eligibility Appeals Forms are available in the school office.
8. Students cannot appeal consecutive quarters (for example: fourth quarter of sophomore year and first quarter of junior year). (Grading Period dates are provided under "School Calendar" in the General Information section of this handbook.)
9. Students may not appeal if ineligible the prior grading period.
10. The **Extracurricular Eligibility Appeals Form** must be completed, signed by the athlete and parent(s)/guardian(s), and turned into the Principal. The Student Review Committee will review the application and render a decision.
11. School administration reserves the right to require any **athlete who becomes ineligible for any sport** to continue to practice with the team. The athlete may continue to travel with the team, with the head coach's permission.
12. Eligibility requirements for athletics are the same as any extracurricular activity at MCHS. **Refer to Extracurricular Activities of the Student Handbook.**
13. An athlete **who fails to complete a sport season may not** participate in his/her next season of sport for one month from the official start date of that sport. This restriction will not apply if the athlete withdraws from a sport for a verified medical reason. An athlete may drop a sport during the one month period without penalty. Athletes may make a lateral move from Sport A to Sport B in the same season of sport if both coaches agree.
14. **Coaches may require** and enforce a more stringent dress code policy, including hair and facial hair.
15. **Coaches' team rules** may be more stringent than the MC policy.
16. Athletes must finish a sport season to **receive PE credit** and to officially join a team in another season of sport.



17. **MCHS Music policy** requires all music played on campus, including athletic and school sponsored events, to be pre-approved prior to use. See Dean of Students/Athletic Director in A5 for further details.
18. **Athletic Eligibility dates are posted one week after the quarter ends.**

ATHLETICS / SPORTS PHYSICAL EDUCATION

MCHS offers PE Credit for the successful completion of an interscholastic sports or Cheerleading season. Students may earn five (5) credits for one (1) season. Students who have met the PE requirement for graduation (20 credits) may apply excess Sports PE credit toward the electives requirement (this provision extends to the class of 2028, and may be revised in the future). Sports PE is only credited for Sports at MCHS and for PE credits acquired at another high school as shown on the prior school's transcript. MCHS Sports PE credit is only awarded upon verification of the coach that the student-athlete completed the full season in good standing. Students participating in multiple sports during the same season are awarded Sports PE for only one sport.

ATHLETIC EQUIPMENT

All uniforms are to be returned to the coach within one week after the end of the season. The family will be billed for unreturned items. **Refer to Athletic Agreement.**

LATE GAMES

If the authorized school transportation returns to the MCHS campus from a school sponsored event **after 11:00 pm** students will be excused the next day from first period class only, or additional periods at the Principal's discretion. Anyone missing additional time will be marked unexcused. Players are encouraged to attend all classes and are responsible for knowing the bell schedule.

TRANSPORTATION

Students are not permitted to be alone in a vehicle with an MC employee or representative, acting on behalf of MC, of the opposite sex unless accompanied by at least one other student, adults, etc. Exceptions include individuals identified on the Emergency Contact List or verbal permission granted from the parent with the MC event supervisor informed.



EXPLANATION OF RULES & INFRACTIONS

The MCHS Disciplinary Chart is located at the end of your Student Handbook with further details regarding each violation.

ASSAULT OF SCHOOL PERSONNEL

Abuse of school personnel, their property or their families will not be tolerated. This includes actions occurring on or off campus, whether during school hours or non-school hours. Any deliberate act intended to cause injury, insult or property loss or damage will result in disciplinary action at school as well as possible criminal prosecution.

In all cases of unprovoked assault, the offending student will be suspended pending expulsion and criminal charges will be filed with the local law enforcement. An unprovoked assault is one person attacking another who does not wish to fight. **Refer to the MCHS Student Disciplinary Chart for consequences.**

Negative statements, photos, recordings of Faculty/Staff on the internet (*on such sites as YouTube, Facebook, Twitter, Instagram, etc.*) are not permissible and could result in the student subject to suspension and/or expulsion.

CELL PHONES, EARBUDS, ELECTRONIC SIGNALING DEVICES, HEADSETS & EARBUDS

CELL PHONE FREE CAMPUS POLICY

“Present in Class. Present with Purpose. Present for Christ.”

At Modesto Christian School, we are committed to maintaining a focused, respectful, and Christ centered learning environment. In order to protect instructional time and student engagement, all students are expected to follow the school cell phone policy at all times while on campus.

- 1) Phones must be off and completely out of sight while on campus.
- 2) Earbuds and headphones are prohibited during school hours.
- 3) If a phone is SEEN, it will be confiscated immediately.
- 4) Teachers and staff are not required to give warnings.

1ST OFFENSE

- Phone confiscated
- Parent notification
- Warning

2ND OFFENSE

- Parent must pick up phone from office
- Assigned 2HRS Campus Beautification Program (CBP)

3RD OFFENSE

- Mandatory parent conference
- Assigned 4HRS CBP

4TH OFFENSE

- Suspension
- Possible removal from athletics and extracurricular activities

CBP hours may be assigned:



- After school
- Before games
- During practices
- During extracurricular activities

Students may be assigned up to 2 hours per day. Athletics, practices, performances, or extracurricular activities will NOT excuse students from assigned CBP time.

“Let all things be done decently and in order.” 1 Corinthians 14:40

We believe self-discipline, responsibility, respect, and wise stewardship honor Christ and strengthen our school community.

Refer to the MCHS Disciplinary Chart/Electronic Devices category.

TEXTBOOKS

Students leaving textbooks on the ground or on the top of lockers will be issued an infraction. Students removing textbooks barcodes will be charged \$5.00 for replacement. In the event a student loses or damages a textbook, then the family will be billed through FACTS to cover the cost for replacing the lost/damaged textbook. Cloth textbook covers are not permitted.

Refer to the MCHS Student Disciplinary Chart for consequences of Failure to Follow Student Handbook.

CHAPEL

Chapel is a time to praise and honor God, as well as a time when God’s servants come to share the gospel with the students. In preparation for chapel, students are encouraged to follow these guidelines:

- Come ready to hear God speak;
- Bring a Bible and no other books;
- Demonstrate proper courtesy and Christian hospitality to all speakers and maintain a proper attitude of respect and worship;
- Do not talk or distract others (playing with each other’s hair, reading magazines, using cell phones, etc.);
- Be seated in the area with assigned teacher;
- No food or drink; and
- All enrolled students must attend Chapel, even if the student has an unscheduled or does not have a 5th period.

Refer to the MCHS Student Disciplinary Chart for consequences.

CLOSED CAMPUS, LEAVING CAMPUS WITHOUT PERMISSION, RETURNING TO CAMPUS

Students must remain on the campus until their school day is completed. School is in session Monday through Thursday 7:55AM-2:30PM and 7:55AM-12:00PM on Fridays. This encompasses a period of time when classes are in session and when all school business may be conducted.

Senior students with unscheduled periods must report on time to the second period of the day upon arrival to school. If a senior student has an unscheduled period at the end of the day, he/she must sign out after their last class period and leave campus immediately and may NOT return to campus to deliver lunches, visit the campus, etc...without prior approval.



MCHS is a closed campus. There are no off-campus lunch privileges. Food and beverages are not allowed in the classroom so, if a student needs to finish his/her lunch, he/she will need to do so outside of the classroom and take a tardy. **Refer to the “Leaving Campus” policy under the Attendance section.**

Students may not enter the parking area when school is in session. If a student needs to retrieve items from his/her vehicle, he/she must receive approval from an office administrator or the front desk secretary.

Students may only leave the campus with a parent/guardian permission note, email or phone call given to the office. Written permission verifies that the school and parent(s)/guardian(s) know of the student’s whereabouts when not on campus. **Refer to the MCHS Student Disciplinary Chart for consequences.**

DEFIANCE

Defiance is the refusal to obey authority. Students at MCHS who defy any member of the school Faculty/Staff or the Faculty/Staff at any off-campus school event are subject to suspension. The teachers and other members of the Faculty/Staff are required to provide supervision over all students. They can only do this if the students are willing to obey them. It is essential, therefore, that our students submit to the authority of school officials.

Negative statements, photos, recordings of Faculty/Staff on the internet shared through postings published on social media sites (such sites as YouTube, Facebook, Twitter, etc.) are not permissible and subject the student to suspension and/or expulsion.

Students are to abide by the instructions of any member of the Faculty/Staff at MCHS, as long as it does not violate moral and ethical standards of the law and MCHS. This does not mean just obeying the student’s own teachers in class – it means obeying any teacher or any other member of the Faculty/Staff at any time and in any place while at school or a school activity. If a student believes a teacher is wrong, the student can appeal or make a complaint to the Administration. If the student was right and the order was wrong, the student will be supported and the matter will be rectified; but **IF A STUDENT DEFIES A MEMBER OF THE FACULTY/STAFF, HE/SHE CAN EXPECT TO BE SUSPENDED.** Mistakes can and will occur, but the place for resolving these mistakes is in the Administration offices – not elsewhere. **Refer to the MCHS Student Disciplinary Chart for consequences.**

GUM/FOOD/DRINK

Chewing gum is prohibited on campus. Eating food/drinking (other than water) in classrooms is also prohibited. MC provides a wellness break for nutrition, use of the restroom, quiet reflection, stretching, etc. Therefore, students and teachers are to refrain from consuming food or beverages other than water in classrooms. **Refer to the MCHS Student Disciplinary Chart for consequences.**

DESTRUCTION OF SCHOOL FACULTY / STUDENT PERSONAL PROPERTY

Destruction of school property includes graffiti, defacing of property, etc. This also includes destruction of the personal property of Faculty/Staff and other students. **Refer to the MCHS Student Disciplinary Chart for consequences.**

DISRESPECT

At MCHS everyone is to be treated with respect. MCHS desires to ensure that everyone who is a part of our school is happy to be here and has a chance to do his/her very best. If a Faculty/Staff member or student says or does something which is disrespectful that cannot be resolved between the parties involved, the student should discuss this matter with a Faculty/Staff member of his/her choice. No one needs to be afraid to speak up when something disrespectful happens. This ensures that our school remains a positive place of respect and it helps our common bond of God’s love. **Refer to the MCHS Student Disciplinary Chart for consequences.**



DISRUPTIVE BEHAVIOR

Students disrupting school activities will be held accountable. When a student willingly defies the authority of supervisors, teachers, Administrators, school officials or other school personnel, it *is considered* defiance. Classroom disruptive behavior is when an action by a student causes the educational process to stop. **Refer to the MCHS Student Disciplinary Chart for details regarding bus, classroom, or any school activity.**

DRESS REGULATIONS

MCHS bases its dress code on Biblical standards of modesty (I Timothy 2:9) and a desire for a neat, clean, and attractive appearance.

Students are encouraged to learn to glorify God in their dress and should refrain from any dress that distracts from the spiritual and educational process. A student in violation of dress code will be sent to A5 for a change of clothing. **See MCHS Student Disciplinary Policy/Student/Parent Responsibilities Dress Code for further details.**

DRIVING PRIVILEGES

MCHS reserves the right to permit students to drive their vehicles on campus. Student vehicles parked on school property are subject to search.

Students must register all vehicles they will drive to campus with the office. Students may not park in designated Faculty/Staff or visitor parking spaces. Student Parking Passes will be distributed by the front desk secretary. There will be a registration form needed to be filled out before a parking pass is given.

All vehicles must display **“Student Parking Permit”** on the rearview mirror or the front dashboard and must be visible at all times while on campus. Students are required to park in the designated student parking area on the south side of the gym only. **See parking lot map at the end of the Discipline Section.**

Driving privileges will be jeopardized in the following instances:

- Exhibition and/or reckless driving, (speeding, spinning out, etc.);
- Going to your vehicle during school hours without permission;
- Leaving the campus without permission; and
- Absence of a student parking pass.

Once students arrive on campus they must leave their vehicle and not loiter in the parking lot. In the same way, once school ends they must leave the school property and not loiter in the parking lot. Unless on school business, loitering in the school parking lot is not allowed before or after school. Seniors who leave early may not loiter in the parking lot during lunch. **Refer to the Per Quarter/Cumulative/Student Parking Lot Permit on the MCHS Student Disciplinary Chart.**

A student is not permitted to go to his/her vehicle during the school day without permission from an office personnel or front desk secretary. The written permission slip must include time and date and be visible. **Refer to the MCHS Student Disciplinary Chart for consequences.**

DRUGS/ALCOHOL

MCHS has a NO DRUGS or NO ALCOHOL policy 24/7 on and off campus while enrolled. The possession, use, sale or being under the influence of unlawful drugs or alcohol, drug paraphernalia, or abusing/selling prescription drugs



is forbidden on or off campus. Students who violate this rule may be taken into custody by local law enforcement and will be suspended with a recommendation to the MCHS Discipline Review Committee for expulsion.

A student who is involved in actions related to the procurement of any controlled substance by accepting and retaining money for said procurement but who subsequently fails to deliver the substance is still in violation of school policy pertaining to illegal drug transactions. Students involved in incidents of this nature may be referred to the local law enforcement and subject to suspension and/or recommendation for expulsion to the MCHS Discipline Review Committee. The suspension may be extended beyond five (5) days as determined by the Student Review Committee.

Homework will be posted on **GOOGLE CLASSROOM**. **All work must be turned in the day you return.** Tests must be made up the day of return from suspension or at the discretion of the teacher. Long-term projects are still due the day on their original due date, even if the student is absent due to a suspension. The student must make arrangements with the teacher to submit the long-term project on time. All other work must be turned in the day you return. Students with suspensions are not eligible to attend school functions. Suspensions refer to school days – a holiday or weekend does not count as days served in the suspension. However, if a suspension extends over a holiday or weekend, students are not allowed to attend any school activity during that time.

Suspensions of three days or more require a meeting with a parent and the student, and administration prior to the student's return to school.

State law also forbids offering a substance for sale as a drug even though, in fact, the substance is not actually an unlawful drug. Violation of this rule will result in referral to the local law enforcement and suspension pending a possible recommendation to the MCHS Discipline Review Committee for expulsion. **MCHS may contract the services of K-9s to search for and/or detect the presence of illegal contraband and controlled substances on campus.**

Drug dogs and breathalyzers may be utilized at any and all school functions.

A student is subject to random drug testing (at his/her expense) for reasonable suspicion and at the administration's discretion. **Refer to the MCHS Student Disciplinary Chart for consequences.**

EXPLOSIVE(S), FIRECRACKER(S), SMOKE BOMB(S) & INCENDIARY DEVICE(S)

Legal and illegal fireworks are not permissible, in and out of season, and are prohibited on campus at all times. **Refer to Weapons or Explosives and the MCHS Student Disciplinary Chart for consequences.**

EXTORTION / THREAT OF VIOLENCE

Committing or attempting to commit robbery/violence or extortion is prohibited at all times. **Refer to the MCHS Student Disciplinary Chart for consequences.**

FAILURE TO FOLLOW STUDENT HANDBOOK

Failure to follow guidelines and rules as stated in the current high school student handbook is a violation. Any student who has been asked to leave MCHS due to a violation of the discipline policy is not permitted to attend a school function on or off the campus for one year or at the discretion of the administration. **Refer to the MCHS Student Disciplinary Chart for consequences.**

HAZING, HARASSMENT, UNWANTED ACTIONS, SOCIAL MEDIA & CYBER-BULLYING



The school maintains a safe, orderly, civil and positive learning environment, which is free from hazing, harassment and bullying, and based on sound instructional and classroom management practices and clear discipline policies that are consistently and effectively enforced.

Students must be aware that any inappropriate activity on social media networks or electronic communication that is brought to the attention of school administration may result in disciplinary action. This includes any obscene or inappropriate language, pictures, or other types of media regarding other students, parents, school Faculty/Staff or Modesto Christian High School. Depending on severity, law enforcement may be notified.

Students posting remarks on any social media sites (such as Twitter, SnapChat, Instagram, Facebook, TikTok, etc.) that perpetuate violence towards others (including guns, shootings, bombs, threats to others, derogatory descriptions, pictures, and other references) may require notification of parent(s) and, if necessary, the local law enforcement. The student will be required to demonstrate that he/she is not a threat to himself/herself or others as determined by administration. Such actions may also jeopardize continued enrollment.

As a student at Modesto Christian High School, online and cell phone conduct must be appropriate, respectful of others, and in keeping with Modesto Christian High School policies. **Refer to the MCHS Student Disciplinary Chart for consequences.**

Purpose and Philosophy

Harassment, hazing and initiation activities that involve hazing/harassment, are abusive and illegal behaviors that harm victims and negatively impact the school environment by creating an atmosphere of fear, distrust and mean-spiritedness.

Hazing means any action taken or situation created that causes, or is reasonably likely to cause, harassment, bodily danger or physical harm, serious mental or emotional harm, extreme embarrassment or ridicule, or personal degradation or loss of dignity to any student or other person associated with the school.

Harassment of other students or Faculty/Staff, including bullying, intimidation, hazing, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering, threatens the student with ostracism, or discourages the student from remaining in school or continuing the school activity is prohibited.

To make a hazing/harassment report, students, parents, Faculty/Staff members have the following options:

- Contact an Administrator or Counselor directly, in person or by phone at 209-343-2345;
- Contact an Administrator in A5 to address your concerns.

Policy

The school strictly prohibits students from engaging individually or collectively in any form of hazing/harassment in conjunction with any school activity or involving any person associated with the school. Any student who participates in hazing/harassment will face immediate disciplinary action up to and including suspension, expulsion, exclusion and loss of participation in extracurricular activities. In addition, students who participate in hazing may be referred to appropriate law enforcement authorities, based on the severity of the offense and may face subsequent prosecution. "Conspire to engage in hazing" means to plan, encourage, fail to prevent or fail to report hazing and related initiation activities prohibited by this policy. Students may be held accountable and subject to discipline consequences if they fail to prevent or report hazing/harassment.

Examples of Unwanted Actions

The Modesto Christian High School Anti-Hazing/Harassment Policy contains several examples of hazing/harassment, which are listed to educate students, parents, coaches, club advisors, and educators about specific misconduct that may be defined as hazing/harassment. The examples include:

- Any act that involves physical brutality or physical aggression that causes or is reasonably likely to cause bodily danger or physical harm to an individual, such as whipping, beating, paddling, taping or otherwise restraining students against his/her will;



- Activities that unreasonably interfere with a student's academic efforts by causing exhaustion, prolonged loss of sleep or loss of study time;
- Degrading or humiliating games, pranks, stunts, practical jokes or other activities that make a student the object of amusement, ridicule, intimidation, or ostracism;
- Coercing or permitting students to drink alcohol or consume illicit drugs or controlled substances;
- Forcing, coercing or permitting students to eat or drink foreign or unusual substances or foods, or any other forced physical activity that could adversely affect the physical health or safety of an individual;
- Applying whipped cream, shaving cream, toothpaste or other substances to an individual's body;
- Requiring personal servitude;
- Requiring students to wear uncomfortable, ridiculous or embarrassing clothing;
- Requiring students to participate in vandalism, theft, assault, sexual acts or other criminal activity;
- Causing indecent exposure or any other gross or lewd behavior involving nudity;
- Subjecting an individual to cruel or unusual psychological conditions for any reason;
- Compelling an individual to participate in any activity that is illegal, perverse, publicly indecent, contrary to the individual's genuine moral or religious beliefs or contrary to the rules of the school district;
- Any activity that intimidates or threatens a student for reporting, or to keep a student from reporting acts of hazing or harassment.

LITTERING

All MCHS students are expected to assist in keeping the campus clean. Crusader Campus Clean-up is observed at the beginning of lunch or up to 15 minutes after school dismisses. **Refer to the MCHS Student Disciplinary Chart for consequences.**

LYING, DISHONESTY, FORGERY

Any attempt to deceive Faculty/Staff and Administration may result in greater consequences, at the discretion of Administration. **Refer to the MCHS Student Disciplinary Chart for consequences.**

MUSIC, BOOKS, MAGAZINES

Inappropriate music/books/magazines will be confiscated. Music of any type is not to be broadcasted publicly on campus unless it is on the school's music list. See Dean of Students/Athletic Director in A5 for guidelines. Parent(s)/Guardian(s) may schedule an appointment for the return of property. (See Profanity Policy) **Refer to the MCHS Student Disciplinary Chart for consequences.**

MUTUAL COMBAT

FIGHTING AGAINST STUDENT OR STAFF

Unlawful violence will not be tolerated at MCHS and is considered Mutual Combat when a physical confrontation against a student or staff member. Mutual combat situations, unless it is clearly a case of reasonable self-defense against an unprovoked assault, is when two students engage in a physical altercation (i.e. punches thrown) preceded by a heated verbal exchange and/or pushing and shoving. Students are required to contact a teacher, the Counselor, an Administrator or any Faculty/Staff member if they have reason to believe that they may engage in a physical altercation. If a student fails to follow this directive and subsequently engages in a fight, it will be considered mutual combat and he/she will be suspended. Challenging and/or accepting a challenge to fight on or about campus is mutual combat. The result will be the suspension of all combatants.



In all cases of unprovoked assault, the offending student will be suspended pending expulsion and criminal charges will be filed with the local law enforcement. An unprovoked assault is one person attacking another who does not wish to fight. **Refer to the MCHS Student Disciplinary Chart for consequences.**

PROFANITY: VERBAL, WRITTEN, DIRECTIVE, NONDIRECTIVE MUSIC, BOOKS, MAGAZINES

Profanity, also known as swearing, cursing, foul speech, and cussing, is a show of disrespect, a desecration or debasement of someone or something, or just the act of expressing intense emotions. Profanity can take the form of words, expressions, gestures, or other social behaviors that are socially construed or interpreted as insulting, rude, vulgar, obscene, obnoxious, foul, desecrating or other forms. **Refer to the MCHS Student Disciplinary Chart for consequences.**

POSSESSION OF DANGEROUS OBJECTS

MCHS considers pepper spray and tasers of any sort to be dangerous and, as such, forbids students from possessing and/or using on or about the campus during school hours, coming to or going from school, or at school events. Possession of dangerous objects also includes guns, knives, ice picks, brass knuckles, martial arts weapons, mace, pepper spray, clubs, swords, etc. **Refer to the MCHS Student Disciplinary Chart for consequences. (See Weapons/Knives/Firearms Policy)**

PUBLIC DISPLAY OF AFFECTION (PDA)

MC is not the place for overt displays of physical affection between students including holding hands. Students are expected to demonstrate appropriate restraint. **Refer to the MCHS Student Disciplinary Chart for consequences.**

READMISSION AFTER WITHDRAWAL, EXPULSION

A student who has been expelled or withdrawn by request of the Administration will be reconsidered for re-admission after a minimum of one year from the date of withdrawal and upon the approval of the Discipline Review Committee. During the year, the student must exhibit successful attendance and achievement in another private or public school through appropriate documentation.

SEXUAL HARASSMENT (BATTERY)

MCHS maintains a strict policy prohibiting harassment of students because of sex, race, color, national origin, ethnicity, religion, age, physical disability or mental disability. Sexual harassment runs the gamut from verbal sexual insults and assaults (i.e. language that hurts or degrades someone) to touching or abuse of the same or opposite sex. It can come in the form of unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by any other person under the following conditions:

- Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress;
- Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual;
- The conduct has the purpose or effect of having a negative impact upon the individual's academic performance, or of creating an intimidating, hostile, or offensive school environment;
- Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs or activities at or through MCHS.



Unwelcome sexual conduct can include a wide range of verbal, visual or physical conduct. Among the types of conduct that would violate this policy are the following:

- Unwanted sexual advances;
- Offering academic benefits or penalties because of sexual favors;
- Making or threatening reprisals after a negative response to sexual advances;
- Visual conduct such as leering, making sexual gestures, displaying suggestive objects, pictures, cartoons or posters;
- Verbal conduct, using derogatory comments, epithets, slurs, and jokes;
- Verbal sexual advances or propositions;
- Verbal abuse of sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters notes or invitations;
- Physical conduct such as touching, assaulting, impeding or blocking movements.

If any student feels they have been subjected to conduct of a sexually harassing nature, has observed conduct of a sexually harassing nature, or wishes to be advised on coping with potential harassment, they should promptly report the matter to an Administrator. The Dean of Students will promptly and thoroughly investigate all written complaints.

Examples of student conduct that may require intervention by an employee:

- Students commenting on the physical appearance of other students in a negative manner;
- Spreading sexual rumors;
- "Making out" anywhere on campus;
- Pressures for sexual activity;
- Pinching, poking or blocking another's freedom to move;
- Explicit pictures, posters or calendars in a student's possession;
- "Pantsing," pulling on other's clothes, bra snapping;
- Name calling of a sexual nature, verbal or written;
- Sexual gesturing, grabbing, bumping or brushing;
- Sexual threats, demands, teasing, taunting, whistling or catcalls;
- Passing or possession of sexual notes, cartoons, jokes, pictures, computer porn or calendars, pornographic or sexually suggestive materials;
- Homophobic sexual harassment;
- Racial comments or slurs;
- Teasing about body development either over/under or early/late;
- Retaliation of a student reporting harassment.

Refer to the MCHS Student Disciplinary Chart for consequences.

SEXUAL IMMORALITY

Sexual Immorality is the engagement in sexual acts outside of the sanctity of marriage. (Romans 12:1-2, I Cor. 6:9-20) **Refer to the MCHS Student Disciplinary Chart for consequences.**

THEFT & VANDALISM OF SCHOOL



TEACHER, STUDENT PROPERTY

All incidents of vandalism, stolen or attempted theft of school/teacher/student property should be reported immediately to a Faculty/Staff member. This would include any pranks (sometimes known as senior pranks) made against the school or teacher's personal property. All damages done to school/teacher property will be at the student's expense. Although the school can assume no responsibility for student property losses, every reasonable effort will be made to apprehend the responsible person and to either return the property or order restitution. When appropriate, assistance will also be sought from the local law enforcement. **Refer to the MCHS Student Disciplinary Chart for consequences.**

TOBACCO, NICOTINE, VAPE FREE SCHOOL

In the best interests of the students, employees and the general public, MCHS prohibits the use of tobacco products at all times on MCHS property. This prohibition applies to all students, visitors, and other persons at any school or school-sponsored activity or athletic event.

A student at MCHS is not permitted to either smoke or be in possession of cigarettes or any other form of tobacco and/or substances which contain nicotine while at school or a school sponsored activity. **Refer to the MCHS Student Disciplinary Chart for consequences.**

WEAPONS OR EXPLOSIVES

MCHS School Board forbids anyone except a peace officer to bring any type of weapon, explosive, and laser pointer on the MCHS campus without the express written permission of the Principal. **Refer to the MCHS Student Disciplinary Chart for consequences.**

WORK STUDY HABITS

A student using class time unwisely (excessive talking, not doing assigned work, not following instructions) will be held accountable. As Yoda would say, "Do or Do Not – there is no try." **Refer to the MCHS Student Disciplinary Chart for consequences. Discipline Appeals Procedures.**

Unprepared infractions are issued to students who do not bring the following to class:

- Issued textbooks (students with uncovered books will be issued infraction cards);
- Supplies: pens, pencils, paper, binder, calculator, etc.

If a student is given permission by his/her teacher to retrieve missing item(s) he/she will instead be issued a tardy. Refer to the MCHS Student Disciplinary Chart for consequences. ("Student Attendance: Tardy").



STUDENT ATTENDANCE

ATTENDANCE POLICY



It is well understood that faithful and regular attendance in school is related to student progress and achievement. In order for a student to do his or her very best, it is important that he/she be in school as many days as possible. Students are expected to attend all classes and to be on time unless properly excused. A pattern of irregular attendance and/or truancy is a valid indication that students' grades will decline.

Modesto Christian School uses FACTS to notify parents of unexcused absences by email (*please notify the MS/HS office in the event of any changes to your personal contact information*). Emails and texts are also used to inform parents of an emergency or major changes in the school calendar. If additional assistance is needed, parents are encouraged to contact the MS/HS front office, 209-343-2330.

ABSENCES

Whenever a student is absent from school a parent/guardian must contact MS/HS Administrative Assistant/Attendance Clerk, 209-343-2330, on the day of absence. Provide the name of the student, reason for absence and length of absence, if possible. ***A written excuse or verbal message is required for any medical appointments upon return. MCHS will contact the parent/guardian via email on all voice messages.*** Homework is available on Google Classroom and/or FACTS Family Portal. The student is responsible to make up any missing assignments.

MCHS classifies absences in four categories: Excused, Unexcused, Pre-Approved, and Administrative Approved.

Excused Absences - Absences verified by the parent/guardian are considered excused, when verified within 5 days of the date of absence. ***Refer to Unexcused Absence (Truant) policy.***

- To excuse a student's absence, a parent/guardian must contact the Administrative Assistant/Attendance Clerk at 209-529-5510 and provide the name of the student, reason for absence and length of absence, if possible.
- Excused absences count towards the Excessive Absence total. ***Refer to Excessive Absence policy.***
- If a student arrives to class 15 minutes after the class has started, then the student is marked "Absent Due To Tardy". These absences will also count towards the Excessive Absence policy, even if the tardy is excused.
- ***Refer to "Schoolwork When Absent" policy***

Unexcused Absences (Truant) - Absences unverified by the parent/guardian of the student, are considered unexcused/truant. The parent/guardian is given up to 5 days to clear the absence. Absences left unverified will result in the student receiving an infraction under the category of Truancy in accordance with the Modesto Christian MS/HS Disciplinary Chart. ***Refer to "Truancy Policy" and "Schoolwork When Absent" policy***

Administrative Approved Absences - Absences approved by the MS/HS Administrative Office are considered excused and will not count towards the Excessive Absence Policy. Administrative Approved absences are due to meeting with an administrator, office administration, counselor, therapist, family bereavement leave, etc. Long-term projects/assignments are still due on the original date due unless otherwise instructed by the teacher. ***Refer to "Schoolwork When Absent" policy***

Pre-Approved Absences for School Related Activities - Students are encouraged to participate in class sponsored field-trips, community service projects, college tours with the Academic Counselor, and etc. If a school related activity occurs during regular school operational hours, then the student must receive approval, in advance, from the Principal to be excused from class to participate in the activity. **Pre-Approved absences are only granted towards school related activities and will not count towards the Excessive Absence count.**

- Pre-Approval request forms are available in the MS/HS Office and must be submitted to the Principal at least 5 days prior to the date of the activity. Students must meet all eligibility and attendance requirements to be approved to attend any school related activities. ***Refer to Extracurricular Eligibility Requirement policy.***
- Pre-Approval request forms do not replace Permission Slips or Liability Release Forms. Families and students are still required to complete and submit these forms to their teacher/supervisor.



- Long-term projects/assignments are still due on the original date due unless otherwise instructed by the teacher. **Refer to “Schoolwork When Absent” policy**

ACADEMIC IMPACT FROM ABSENCES

MCHS students are responsible for learning content that is missed due to being absent from a class. Classwork and assignments are regularly posted in Google Classroom and/or FACTS Family Portal. If a student is in need of additional instructional time that exceeds the teacher's office hours, tutoring service may be available. Additional fees apply for tutoring services and are arranged individually with the teacher. Tutoring services must be scheduled in advance with the teacher.

ATTENDANCE SLIP

Students arriving late to school must report directly to the school office to obtain an Attendance Slip. A written doctor note or verbal message from his/her parent/guardian will be required to excuse, or this will be considered an unexcused tardy and/or absence (see “Tardy Guidelines”).

If a student needs to leave the campus for medical and dental appointments or illness, then a written note or verbal message from the parent/guardian must be submitted to the school office. The student will be provided an Attendance Slip to submit to their teacher at the start of class (see “Leaving Campus”).

ATTENDANCE SUPERVISION

If a student accumulates ten (10) absences during one school semester, the school Administrator will place the student on Attendance Supervision. Students on Attendance Supervision will be granted an Administrative Approval in the event of a family emergency only. A written request by a parent/guardian must be submitted to the Principal. A call/email will not be accepted. **Refer to Excessive Absence policy for additional details.**

EXCESSIVE ABSENCES

If a student accumulates ten (10) absences (*excused and unexcused*) during one school semester, the school Administrator will place the student on Attendance Supervision which imposes a requirement that additional absences must be verified by an MCHS Administrator or a licensed medical practitioner. Parent(s) will be notified by email of this excessive absence policy after the student has been absent five (5) days or more.

If a student accumulates fifteen (15) days or more absences (*excused or unexcused*) per semester, in any one class, **he/she WILL BE required to make up that course before continuing on to the next grade.** MC strongly encourages parents to discuss attendance/academic standing with their student(s) before planning an extended school-time vacation. There have been situations where a student failed a class because of the impossible task of completing missed assignments without hearing the classroom instruction.

ALTERING/FORGING NOTES

Students found guilty of forging signatures or altering notes will be held accountable according to the MCHS Disciplinary Chart. Notes of any kind for any reason may not be signed by a student even if he/she has been given permission to do so by a parent or guardian.

CAR PASSES / PARKING PERMITS

For permission to go to their vehicles, students must receive permission **from admin office personnel or front desk school secretary**. Once the item is retrieved, the student is to check back in with the office. They will then send students back to class. The office will track the student to and from the parking lot. Students are encouraged to use break or lunch time to retrieve necessary items from their vehicles.



EXTRA-CURRICULAR ABSENCES (Includes Fine Arts, Athletics, Clubs, etc.)

School attendance is compulsory. Students participating in extra-curricular activities must attend a minimum of three full periods during a traditional school day and a full period day during minimum and rally schedule in order to participate in athletic games, extracurricular activities, and practices. If a student does not attend the required number of classes during a school day and participates in a game/activity, then he/she will be suspended from the next game/activity. Exceptions are made only for the student who is appropriately excused (i.e. doctor or dentist appointment, funeral attendance, school approved field trips, and performing arts tech week).

LEAVING CAMPUS

Students who need to leave the campus for medical and dental appointments or illness must adhere to the following procedures:

- A signed, dated, and timed **parent permission note, email or phone call** verifying that the student has parent/guardian or appropriate people listed on student's Emergency Contact list for permission to leave the campus;
- Submit request to the office for an Attendance Slip (slip must be submitted to teacher prior to beginning of class in case of any test or quiz, otherwise student may receive an F grade);
- Parent(s)/Guardian(s) or driving students must sign the "Check In and Check Out Sheet" with the school office before leaving early and upon returning;
- When returning from medical appointments, students need a verification form from the doctor's office;
- If a student becomes ill during the day, he/she must check with the school attendance clerk, call parent/guardian for permission and sign out before leaving. Students not following this procedure will receive unexcused absences for the class periods involved. Students may not use cell phones for this purpose; the office phone is provided;
- A student that has checked out for the day will not be permitted to return to campus with lunches, etc. (See the MCHS Disciplinary Chart: Out of Class Without Permission/On Campus without Permission);
- Senior students are **NOT** permitted to leave campus during their lunch period.

TARDY GUIDELINES

A student arriving late to school must report directly to his/her first hour of class. The student must provide a written or verbal excuse from his/her parent/guardian by the end of the school day to be considered excused. If the tardy is not cleared, it will be considered an unexcused tardy and/or absence, see "Tardy to Class" in the Table of Contents.

To Avoid being tardy:

One must arrive to class, be in his/her assigned seat, have electronic devices properly stored, and be ready to learn when the tardy bell rings.

Tardiness is defined as:

- Not arriving to class on time, sitting in the teacher's assigned seat, ready to learn with electronic devices properly stored, after the tardy bell has rung.

The following are NOT approved excuses for tardiness:

- Sleeping in, waking up late, running late, gassing the car, getting coffee, poor traffic, running errands, etc.

Tardiness may be approved for such reasons as this:



- Appointments with a doctor, orthodontist, therapist, etc. Please bring confirmation to ensure approval of a tardy.

Guidelines:

1. Students arrive to **each class** within the first **5 minutes** and go immediately to class. Teachers will monitor and call home if necessary.
2. If the student arrives at class **5 minutes** after the bell rings, they will check in/be sent to the front office for a tardy slip.
3. Students will receive a pass to class with a **5-minute** time stamp from the front office.
4. The Front Office Assistant will write an infraction for every **5th tardy** occurred, **CUMULATIVE**.
5. The infraction will be given to the Back Office Assistant and processed per the policy.
6. Tardies are processed cumulative per quarter not per quarter per class.
7. Tardy students are subject to having their **cell phones confiscated** for the remainder of the day

Important Note: Exceeding 15 minutes late to class is considered an “*Absence due to Tardy*” and will result in an unexcused absence. This will be reduced from the allotted number of days given for unexcused absences.

The school reserves the right to determine excused or unexcused tardy/absences.

Offenses:

- 10 **cumulative** tardies - 2 hours CBP / notify: parents/guardians
- 20 **cumulative** tardies - 4 hours CBP / parent meeting with administration
- 30 **cumulative** tardies - 1-Day Suspension / notify: parents/guardians
- 40 **cumulative** tardies - 3-Day Suspension / notify: parents/guardians
- 50 **cumulative** tardies - 5-Day Suspension / notify: parents/guardians
- 60 **cumulative** tardies - Recommendation for Expulsion

PERFECT ATTENDANCE

Perfect attendance is achieved when a student has no tardy or absences throughout the school year.

PERMISSION TO LEAVE CLASS

Students may only leave class with the expressed permission of the teacher. Students who leave class without such permission or **remain away much longer than originally authorized** will receive disciplinary consequences. Students must be given a written pass or classroom pass to leave class. This pass must be displayed to any member of the Faculty/Staff upon their request.



PHYSICAL EDUCATION EXCUSES

Exemptions from participating in PE must be covered by a parent's note. A student is permitted two (2) parental notes per quarter, more than two days of excuses require a doctor's note.

SCHOOLWORK WHEN ABSENT

Students who are absent will be held responsible to request and make-up all missed work. Students who are ill should check **GOOGLE CLASSROOM for assignments, check FACTS for grades** and email the teacher to request work that can be completed during their illness so as to not overwhelm them upon their return.

The student will receive full credit for all work that is made up within the required time allotment. **Students are given two calendar days to make up any missed assignments for every one day of absence, beginning on the first day the student returns to the class, with the following exceptions:**

- Make-up quizzes and exams must be taken/completed within 5 calendar days from the date of the absence
- Long-term projects are still due on the original date assigned;
- All assignments that were due on the date the student was absent, **MUST** be turned in on the day the student returns to school.
- If a student misses a class due to a school activity, (for example sporting event, fine arts event, fieldtrip, etc.) homework is due the day the student returns to class.
- See Homework Policy/Late Work Policy for details on late work penalties.

TRUANCY

A student is truant if he/she chooses to remain out of school without permission. ***Truancy absences count towards the Excessive Absence total. See the Excessive Absences Policy above for details. Truancy absences are also subject to disciplinary action.***

***Unscheduled periods:** Seniors with unscheduled classes at the beginning or end of the day should remain off campus during those periods or quietly sit at a desk in the Collaborative Media Center, unless alternate arrangements are made with the HS administration.



STUDENT - PARENT RESPONSIBILITIES



We recognize that parents are examples of behavior to our students. It is expected that parents will demonstrate polite and respectful behavior at all times. This includes polite and common courtesies, respect for privacy and respect of school Faculty/Staff. Parents/students who use obscenities or speak in a demanding, loud, insulting or demeaning manner to a Faculty/Staff member or treat a Faculty/Staff member disrespectfully or in a threatening manner will be asked to leave the campus and may jeopardize the student's continued enrollment. Local law enforcement may be called for assistance, if necessary.

ACCEPTABLE USE AGREEMENT & SOCIAL MEDIA POLICY

Informational technology and its use is ubiquitous in our society, and it is expected that students will use the internet, personal mobile devices, and school-provided computer equipment and software regularly. To promote safety of our students and to ensure effective use of school technology, students are expected to abide by the following acceptable use policies.

All computer classes or classes that use a computer for some or all of the instruction may not use the computers for gaming, YouTube (unless assigned), social media, or any other form of entertainment/interaction.

Internet Programs/Instructional Support

Modesto Christian School is pleased to subscribe to various external services to enhance and promote the educational mission of the school, student use of these services must comply with the MCHS network/Internet Use Policy.

When any of these services are available for student use away from the school, the student must comply with the MCHS network/Internet use policy while using the services. MCHS carefully chooses such services for their educational usefulness and appropriateness for use in a Christian school. This includes but is not limited to Canvas, Google Classroom, Zoom, Flipgrid, etc.

Internet Usage

Use of the school-provided Internet is intended for school-related activities.

Use in violation of school discipline policies or expected behavior standards is strictly prohibited. Examples of prohibited use of the Internet include, but are not limited to:

- Cyber-bullying
- Accessing or transmitting pornography or other sexually explicit materials
- Illegal activities
- Harassment of any kind
- Threats of harm to people or property

Students may not use the school-provided Internet or school-provided devices to sell or purchase materials or to conduct any type of business activities not directly related to approved school activities.

The school-provided Internet will have filtering and other restrictions intended to prohibit unacceptable use of the Internet. Disabling or bypassing Internet restrictions is strictly prohibited.

Incidental use of school-provided Internet for personal purposes not restricted elsewhere in this policy is acceptable, as long as the use does not violate restrictions on time of use.

Given the rapidly changing nature of the Internet, it is not possible to adequately anticipate all Internet usage situations that may emerge. As such, MCHS reserves the right to prohibit, either permanently, or temporarily any particular use of the school-provided Internet at any time.

Downloading Software or Applications



No software or applications may be downloaded on school-provided equipment without prior permission from Faculty/Staff.

Plagiarism/Cheating

Cheating and plagiarism will not be tolerated and will result in no credit for any portion of an assignment where academic misconduct is found, with a minimum grade deduction of 10%. Assignments cheated/plagiarized from 30-50% will earn no more than a 50% credit, assignments cheated/plagiarized from 50-75% will earn no more than 25% credit and assignments cheated/plagiarized 76% or more will receive a zero credit. See teacher for further clarification. Students will be issued an infraction for any cheating and or plagiarism determined to be at 30% or higher. **For further guidelines, please see page 13.**

Social Media

Social media is an important and integral part of our culture. While it is recognized that social media platforms serve many good and helpful purposes, they also unfortunately create opportunities for dangerous online behaviors. The opportunities for both beneficial and harmful uses of social media abound, and they change rapidly and continuously. It is understood that no policy can anticipate every potential use of social media. It is also understood that other behavioral policies for students apply to social media behavior, even if those other policies are not explicitly stated as applying to social media.

Here are general guidelines for social media use, but in all things related to social media behavior, no policy is a substitute for wise and common sense behavior to maintain personal safety in an online environment.

Students who are not legally authorized to use social media platforms (typically those under the age of 13) may not ever use school-provided equipment or the school-provided Internet for access to social media.

MCHS strongly recommends that parents/guardians actively monitor any social media activity by their children.

Behavior that is represented in social media that violates school policies will be subject to normal school discipline.

Since cell phones or other electronic recording devices may not be used in class without specific permission from Faculty/Staff, any social media postings of photos or videos taken during class are not permitted, and the postings themselves are evidence of inappropriate cell phone use and are subject to corresponding school discipline.

Harassing or bullying behavior on social media will be treated as equivalent to harassing or bullying behavior in any setting.

Unfortunately, cyberbullying is sometimes viewed as an acceptable form of behavior or less severe than in-person bullying or harassment. It simply is not. Bullying or harassing online behavior will not be tolerated, and it will be treated for what it is - bullying and harassment.

Media Communication is Permanent

While some social media platforms specialize in creating seemingly temporary communications (for example, Snapchat), students need to assume that all forms of social media communication (including texting and emails) are permanent and will be shared. Even images and text on temporary platforms can be permanently captured and shared. MCHS strongly advises students and parents/guardians to exercise caution and good judgment about content and images that are shared through social media.

Sexually Explicit Material

In particular, "sexting" or other forms of sharing pornography or other sexually explicit material is always inappropriate. Such behavior is a violation of school rules (and subject to appropriate disciplinary consequences, including if appropriate involving law enforcement), but it is also extremely dangerous. Such behavior can result in significant emotional and psychological harm, and it can lead to physical endangerment as well.



Any posts that threaten harm to others or their property are inappropriate and subject to school disciplinary action, and if appropriate, will be shared with law enforcement. Students who make threatening statements must establish that they are not a threat to themselves, to others or to the school community before being allowed to return to school.

Given the wide variety and changing use patterns of social media platforms, it is understood that situations will arise which are not explicitly addressed by this policy. In those cases, the administration reserves the right to make decisions based on the nature of the incident, up to and including removing a student from enrollment at the school.

In compliance with AB 500 (effective 1/1/2018), the following MCHS policies governing Faculty/Staff interactions with students are included here:

- In general, Faculty/Staff and students should not engage in social media interactions with each other;
- Social media settings that are specifically about school-related activities or events, such as a social media page for a school group or a group text, and are visible to any member of the group, may have Faculty/Staff and student interactions;
- Faculty/Staff and students who have legitimate reasons for social interaction apart from school are permitted to have an appropriate level of social media interaction. For example, Faculty/Staff members whose children attend MCHS are expected to interact on social media with their own children, and may have some social media interaction with their children's friends as a result;
- Faculty/Staff should treat social media interactions with students, including texts, similarly to in-person interactions. Secret social media conversations between Faculty/Staff and students, beyond the legitimate reasons mentioned above, should not be happening.

AUTHORITY OF SCHOOL OFFICIALS DURING SCHOOL HOURS

According to the California Education Code, students are under the authority of school officials and are responsible for obeying the school rules while at school, while at a school activity, and while going to and from school or a school activity.

CHANGE OF ADDRESS OR TELEPHONE NUMBERS

Please notify the office immediately if you change your mailing address, cell/home telephone numbers, emergency numbers, email address or other contact information.

CONDUCT AT ATHLETIC EVENTS

The essential elements of character building and ethics in CIF sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring and good citizenship. The highest potential of sports is achieved when competition reflects these "six pillars of character".

Trustworthiness - Be worthy of trust in all you do.

Respect - Treat all people with respect at all times and require the same of your student-athletes.

Responsibility - Support the concept of "being a student first." Commit your child to earning a diploma and getting the best possible education. Be honest with your child about the likelihood of getting an athletic scholarship or playing on a professional level. Reinforce the notion that many universities will not recruit student-athletes who do not have a serious commitment to their education. Be the lead contact for college and university coaches in the recruiting process.

Fairness - Live up to high standards of fair play. Be open-minded, always willing to listen and learn.



Caring - Consistently demonstrate concern for student-athletes as individuals and encourage them to look out for one another and think and act as a team.

Good Citizenship - Honor the spirit and the letter of rules. Teach your children to avoid temptations to gain competitive advantage through improper gamesmanship techniques that violate the highest traditions of sportsmanship.

Adult behavior affects student behavior. All spectators are encouraged to observe the CIF LEAGUE AND SCHOOL SPORTSMANSHIP RULES. Adults who repeatedly engage in inappropriate behavior will be immediately reported to the proper authorities and removed from the activity or event.

CUSTODY RIGHTS

Legal opinion states that each parent has equal rights to their children unless a “court issued legal document” is issued and filed in the child’s cumulative folder and recorded in the Principal’s office. In the event that a parent states that they have such a document, it is imperative that the document be brought to school to be included in the student’s school record.

DRESS CODE GUIDELINES

Modesto Christian High School bases its dress code on two criteria. They are Biblical standards of modesty (I Timothy 2:9) and a desire for a neat, clean and attractive appearance. This applies to all MCHS events, formals, etc. Students are encouraged to learn to glorify God in their dress and should refrain from any dress that distracts from the spiritual and educational process.

Final determination of dress code standards are left to the discretion of MCHS Administration and Faculty/Staff. Students in violation of dress code will receive an infraction and sent to the office.

General Guidelines

- Any article of clothing or accessory (backpack, bandana, jewelry, hat, etc.) that shows or promotes profanity, violence, gangs, death, political statements, sexual innuendos, hate slogans, immorality, sexual immorality, racism, obscene messages, the occult, illegal activities, or drug/alcohol/ tobacco use are not allowed;
- Hairstyles with gang related haircuts are not allowed; hair color/styles may not be extreme
- No visible piercings other than ear and/or nose;
- Nose piercings are limited to a single small stud;
- Stretching of the earlobes such as gauges, rods; expanders, flesh plugs or flesh tunnels are not allowed;
- Spiked accessories are not permitted;
- Jewelry may not be worn during athletic competitions;
- Shoes must be worn at all times;
- No blankets are permitted;
- Visible tattoos are permitted providing it is in keeping with the General Guidelines outlined in this section.

Acceptable School Day/Fieldtrip

- Shorts can be no higher than four (4) inches above the knee;
- Jeans cannot have any holes higher than four (4) inches above the knee;
- Extremely tight form fitting clothes not allowed including jeggings and yoga pants;
- No pajamas and bedroom slippers may be worn to school (only on designated days);
- Sweatpants are allowed, but no sagging of any kind
- Hats (bill facing forward), doo rags, or hoods (on sweatshirts or jackets) are permitted **but not during class, chapel, or events.**
- Beanies **ARE** acceptable to wear in class, chapel, or events.



Men

- Tank tops with straps at least 2" wide are permitted
- Muscle shirts, A-shirts and/or Lifting tanks are not permitted
- Baggy/saggy pants/shorts are not permitted
- Undergarments may not be visible
- Shorts may not be higher than 4 inches above the knee

Women

- Shirts, tank tops, and dresses must have a back - no racerback tops and straps must be at least two (2) inches in width
- Shorts and Skirts (and any slits) cannot be higher than 4 inches above the knee
- Appropriate undergarments worn but not visible
- No bare midriffs
- No low-cut top

Royalty/Formal School Events

Outfits should be appropriate to the formality of the event. No jeans or casual attire. Clothing should be in good repair, clean, and pressed. No outrageous styles such as duct tape outfits, etc.

SPECIFIC EVENT DRESS GUIDELINES will be announced, if necessary, and dress code must be in compliance with MCHS General Guidelines for appropriate dress.

Men

- Shirts must remain on and buttoned throughout the evening

Women

- Dresses must not be too revealing (at chaperone discretion) in the front, side, or back;
- Slits may not be higher than 4 inches above the knee
- Dresses may not be see-through or have an exposed midriff
- The length of dresses may not be shorter than 4 inches from the knees

EMERGENCY PREPAREDNESS

MCHS has implemented emergency preparedness drills in the event of potential disaster. All students are expected to obey the instructions of MCHS personnel. MCHS will communicate with families as rapidly and as effectively as we can, in a developing situation. In the event of an emergency situation, parents should not come to campus until instructed to do so by school personnel or emergency personnel.

FOOD DELIVERIES TO CAMPUS

Professional individual food delivery services may not be used to bring food to campus for students to ensure student safety for all students. Group deliveries – for example, pizza for a lunchtime club meeting – must be ordered by a Faculty/Staff member involved in the meeting.



MEDICINE

Any student who is required to take, during the regular school day, medication prescribed by a physician, may be assisted by designated school personnel if the school district receives a written statement from:

- the physician detailing the method, amount, and time schedule by which such medication is to be taken;
- The parent or guardian of the pupil indicating the desire that the school assist the pupil in the matters set forth in the physician's statement.

School personnel will cooperate with parents by providing a place for medication to be stored and by assisting in its administration pursuant to a parent's request and physician instructions. However, the primary responsibility for a student taking medication at school rests entirely with the student and student's parent(s).

- Parents are required to bring the student's medication to the school office in the original pharmacy container. All medication must have the student's name clearly marked on the container.
- A "Medication Consent Form" must be completed and accompanied with each medication.

PLEDGES OF ALLEGIANCE/NATIONAL ANTHEM

During pledges in class or at school functions, including the Pledge of Allegiance, the Pledge to the Christian Flag and the Pledge to the Bible, as well as during performances of the National Anthem, students are expected to stand as a sign of respect. Students are encouraged to say the words, but they are not required to do so. Students may not engage in any form of protest during recitation of pledges or the performance of the National Anthem.

Violations of this policy will be considered disrespectful behavior and will be handled according to the MCHS Student Disciplinary Chart.

READMISSION AFTER WITHDRAWAL/EXPULSION

A student who has been expelled or withdrawn by request of the Administration will be reconsidered for readmission upon the request of the family. To be readmitted to MC, the student must exhibit successful attendance, on pace to graduate, and no discipline issues at another private or public school through appropriate documentation.

TUITION PAST DUE ACCOUNT

(School Sponsored Summer Activities/Extracurricular Activities)

The FACTS Account Manager will notify parents via phone call or email when an account is past due. If an account becomes 55 days past due, a student will not be permitted to attend school sponsored summer activities / extracurricular activities (including sports practice). If an account reaches 58 days past due, parents will be notified informing them that at 61 days past due the student will not be permitted to attend classes or events until the account is brought current. Accounts must be current before students are permitted to complete quarter/semester academic requirements as well as graduation requirements.

WITHDRAWAL FROM MODESTO CHRISTIAN HIGH SCHOOL

Parents must provide a written 30-day notice to the admissions coordinator and/or campus administrator when withdrawing students before the end of the school year.

Account balances will be prorated on the last day of attendance by counting the number of days the school has been in session while the student(s) is enrolled, using the current annual tuition rate and the number of school days in the current school year. Financial aid will be prorated accordingly.

All early withdrawals are charged a \$150 processing fee. Account balance is due the last day of attendance. Parents must complete an exit interview with the admissions coordinator and/or appropriate campus administrator, unless waived by the school a student's cumulative file will be sent upon request from the new school once the withdrawal process has been completed.



STUDENT DISCIPLINARY POLICY

GENERAL INFORMATION

DISCIPLINE PHILOSOPHY

The Faculty/Staff at MCHS is here to help students get the finest education possible, not to impose rules or discipline. Every high school, however, just like every civilized society, must have rules and the means to enforce those rules to prevent disorder and chaos.

When problems occur, every reasonable effort will be made to rectify them to the mutual satisfaction of all concerned. People who behave irresponsibly, however, must expect to be held accountable for their behavior. People who repeatedly or seriously violate the rights of others will not be allowed to remain at MCHS.

DISCIPLINE PROCEDURE

The most important aspect of a student disciplinary policy is to affect a positive change in behavior. Repeat offenses affect a progressively more serious **DISCIPLINARY RESPONSE THAN THE INITIAL VIOLATION**. Every attempt will be made to follow the dictates of the MCHS Disciplinary Chart. However, the administration does reserve the right to objectively determine punishment based on the seriousness of a particular infraction and the previous discipline record of the student who commits the offense.

KNOWLEDGE OF THE RULES

Students at MCHS are expected to know and obey the rules and regulations of the school. As young adults, students are responsible for knowing what expected/mature and responsible behavior is. A careful review of this handbook, however, should clarify any misunderstandings. **At the end of the student handbook is the Student Handbook Verification Form. It must be signed by the student and parent(s) and returned to the office by the due date.**

ABUSE OF STUDENTS

State law forbids any act that is likely to injure, degrade or disgrace any student. This includes attempting to cause, or threaten to cause physical injury to another person. This law, which also prohibits hazing, is punishable by fine and imprisonment in county jail.

In order to ensure the safe, secure and harassment-free learning environment of MCHS, the administration reserves the right to recommend the removal of any student who poses a threat, real or perceived, to any MCHS student or Faculty/Staff member.

MCHS School Board and Administration reserves the right to notify local law enforcement prior to parent notification.

APPEALS/STUDENT INFRACTIONS

An infraction is issued to a student who violates a school rule. Students desiring to appeal an infraction with a teacher may appeal one time, after school, at break, lunch or after school.



CAMPUS BEAUTIFICATION PROGRAM (CBP)

CBP has been established to help curtail continual disruptions in the educational process. It is the intention of the administration that CBP is a powerful tool to effect a positive change in behavior. If a student has been assigned to CBP, he/she works directly with the staff member who is assigned to supervise CBP.

CBP Guidelines

- Students are to report to A5 no later than 2:40PM
- An infraction card and CBP notice will be issued to students in advance of their scheduled CBP date(s). This is the official notification for the students.
- Parents will be notified by email of the infraction card and CBP notice.
- If a student is absent from school on the day of an assigned CBP, the CBP will be reassigned.
- If a student attends school and fails to serve an assigned CBP, the student will receive an infraction for "Failure to Serve CBP". **See the MS/HS Disciplinary Chart for consequences.**
- The following are excused CBP's: Doctor's appointment.
- The following are not excused CBP's; Attending practice (School team, AAU, Club), visiting a teacher, running an errand, going to lunch, hanging out with friends, no transportation.
- CBP's include but are not limited to Campus Clean-up and/or Campus Projects.
- Students are to contact the Dean of Students office within 24 hours of notification for a rescheduled

CBP.

- Students who fail to serve a CBP and it's unexcused, are not allowed to attend any on campus activity until the CBP is served. This includes but is not limited to athletic practices (School teams, AAU, Club), flex class, co-curricular/extra-curricular programs.
- A student who fails to complete his/her CBP requirements by the end of the school year, will be required to make up the hours at the beginning of the new school year.
- All seniors must fulfill CBP hours incurred prior to Grad Night and/or Graduation or they will not be able to participate. Not serving all CBP hours assigned may impede senior attendance and participation at Grad Night and/or Graduation. There will be no refunds of Grad Night fees issued if CBP hours are not served.

SEARCH AND SEIZURE POLICY

To maintain order and discipline on school property and at school-related events and to protect the safety and welfare of students and school personnel, and in the event there is reasonable suspicion, MCHS has the right to perform unannounced searches and to seize contraband, based on reasonable suspicion, and has the right to perform physical searches of students to determine whether they pose a danger to themselves or others, periodically uses a drug-detection dog service to search the campus. The Principal and Dean of Students or other authorized Faculty/Staff members may search a student's pockets, purse, backpack, gym bag, or other personal property; student lockers, desks; or student automobiles under the conditions described below.

No student may possess any illegal substance, object, or contraband that constitutes a threat to the health, safety, or welfare of any person or persons on school property. Contraband includes all substances or materials prohibited by school policy or state or federal law, including but not limited to controlled substances, drugs, alcoholic beverages, cigarettes, guns, knives, weapons, laser pointers, or incendiary devices. All items deemed to be illegal, illicit, disruptive, or a general nuisance to the educational process may be seized by Faculty/Staff. Storage, return, or destruction of such items shall be at the discretion of the Principal, Dean of Students, or designated agent. Items may be subject to legal impoundment.



SENIOR ACTIVITIES

Appropriate Senior Behavior

Participating in the Graduation Ceremony at MCHS is a privilege. Senior Commencement Agreement outlines appropriate behavior for students. Seniors who are suspended from school for a major suspension during his/her senior year in violation of school rules (a "major" suspension in the referral category of three days or more) may forfeit Grad Night and other senior activities. Seniors must complete all obligations (textbook, fines, CBP hours, etc.) in order to participate in graduation ceremonies. **Refer to "Academic Structure: Graduation Requirements: Requirements for Commencement Participation."**

Seniors and their parent(s)/guardian(s) must complete and return, along with the Student Handbook Verification Form, the Senior Commencement Agreement by the due date. These forms will be retained on file in the MS/HS office for the school year.

SOCIAL NETWORKING

(Twitter, Facebook, Snapchat & TikTok)

Students posting remarks on any social media platform that perpetuate violence towards others (including guns, shootings, bombs, threats to others, derogatory descriptions, pictures, and other references) may require notification of parent(s) **and, if necessary, the local law enforcement.** The student will be required to demonstrate that he/she is not a threat to himself/herself or others as determined by Administration. Such actions may also jeopardize continued enrollment.

SOCIAL NETWORKING & INTERNET USAGE OFF CAMPUS

MCHS and Administration have great concern with on-line social networks such as Facebook, YouTube, etc. Research indicates that these networks attract online predators, and the information posted can become a threat or an embarrassment. If students use these online web sites, we request that they keep safety and privacy in mind.

STUDENTS IN UNSUPERVISED ROOMS

Students are NEVER to be in any room, locker room, weight room, gym, wrestling room, athletic fields, classroom, library, or office area, etc. without school Faculty/Staff supervision.

SUSPENSION FROM EXTRACURRICULAR ACTIVITIES

Students in violation of the MCHS Student Disciplinary Policy resulting in suspension will also be suspended from participating in extracurricular activities on or off campus, including clubs, performing arts, dances, senior trips, athletics, school day events and field trips. **Students are given two (2) calendar days during regular scheduled classes for every one day of absence, beginning on the first day a student returns to the class. Long term projects are still due on the original due date. Refer to the MCHS Student Disciplinary Policy in the Student Handbook.**

SUSPENSION

Homework will be posted on **GOOGLE CLASSROOM.**

The student will receive full credit for all work that is made up within the required time allotment. **Students are given two (2) calendar days during regular scheduled classes for every one day of absence, beginning on the first day a student returns to the class, with the following exceptions:**

- **Make-up quizzes and exams** must be arranged with the teacher on the day the student returns to the class;
- **Long-term projects** are still due on the original date assigned;
- If a student misses a class due to a **school activity**, (for example sporting event;
- Fine arts event, fieldtrip, etc.) homework is due the day student returns to class;



- See Homework Policy/Late Work Policy for details on late work penalties.

SUSPENSIONS/EXPULSIONS/DISCIPLINE REVIEW

Any student who has been suspended may also have a recommendation for expulsion. The recommendation for expulsion is at the discretion of the principal, Vice-Principal, Dean of Discipline and Superintendent and in accordance with the Discipline Policy. If a 5-Day Suspension is assigned, the student and parent(s)/guardian(s) must attend a Superintendent Conference in which a determination will be made to uphold an expulsion or willful withdrawal. In the event that this decision is contested, the parent(s)/guardian(s) may seek to be heard by the Discipline Review Committee. The DRC Hearing will take place within 3-5 school days from the date of the Superintendent Conference. The number of days absent within that period will be included in the overall Unexcused Absences for the semester.

During the hearing the infraction and all evidence along with the student's cum records, will be submitted for review. The student will have a chance to share his perspective, the parent will be allowed to share considerations, and one other (a therapist or pastor of the student), will be allowed to add perspective or support.

The length of the hearing will be 45 minutes unless extra time is granted by the DRC. At the end of the session, a student will either be allowed to return to school on a behavior contract, withdrawal on his/her own volition, or be expelled. All decisions of the DRC are final.

SENIORS

Any senior student who is suspended and removed from school for a rules violation in the referral category of three days or more during his/her senior year, jeopardizes his/her opportunity to participate in commencement exercises. The Student Review Committee will determine that student's participation in graduation. (See Senior Activities.)

MODESTO CHRISTIAN MS / HS DISCIPLINARY CHART

The most important aspect of a discipline policy is to affect a positive change in behavior. Note that repeat offenses effect a progressively serious DISCIPLINARY RESPONSE THAN THE INITIAL VIOLATION. Every attempt will be made to follow the dictates of this chart. However, the administration does reserve the right to objectively determine punishment based on the seriousness of a particular infraction and the previous discipline record of the student who commits the offense.



| CATEGORY 1 | | 1ST OFFENSE | 2ND | 3RD | 4TH | 5TH | 6TH | |
|----------------------|--------------------|----------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------|
| QUARTERLY CUMULATIVE | Qtr/Class | 3 unprepareds, Documented warning, notify parent(s) | 4 unprepareds, Documented warning, notify parent(s) | 5 unprepareds, notify parent(s), 2 hr CBP | 6 unprepareds, notify parent(s), 2 hr CBP | 7 unprepareds, notify parent(s), 2 hr CBP | 8 unprepareds, notify parent(s), 2 hr CBP | |
| | Per Qtr Cumulative | Tardies | 10 cumulative tardies, 1 infraction, notify parent(s) | 20 cumulative tardies, 2 hr CBP, notify parent(s) | 30 cumulative tardies, 4 hr CBP, parent meeting with administration | 40 cumulative tardies, 1 DAY Suspension, notify parent(s) | 50 cumulative tardies, 3 DAY Suspension, notify parent(s) | 60 cumulative tardies; 5 DAY Suspension with a Recommendation for Expulsion |
| | | Failure to follow Dress Code | Documented warning, notify parent(s) change of clothing provided | Documented warning, notify parent(s) change of clothing provided | 2 hour CBP, notify parent(s), change of clothing | 2 hour CBP, notify parent(s), change of clothing | 2 hour CBP, notify parent(s), change of clothing | 2 hour CBP, notify parent(s), change of clothing |
| | Per Qtr Cumulative | Gumi/Food | Documented warning | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| | | Parking Lot Permit | Documented warning, notify parent(s) | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| | Per Qtr Cumulative | Public Display of Affection (PDA) | Documented warning, notify parent(s) | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| | | Student Handbook | Documented warning | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| | Per Qtr Cumulative | Work/Study Habits: excessive talking / not doing assigned work/not following discipline plan | Documented warning | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |

SEMESTER CUMULATIVE

Behavior

| CATEGORY 2 | 1ST OFFENSE | 2ND | 3RD | 4TH | 5TH | 6TH |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Chapel, disruptive / doing homework/distracting/hot in assigned seating | Documented warning | Documented warning, notify parent(s) | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| Cheating/plagiarism | Grade Reduction on assignment / test, notify parent(s), 2 hr CBP | Grade Reduction on assignment / test, notify parent(s), 2 hr CBP | Grade Reduction on assignment / test, notify parent(s), 2 hr CBP | Grade Reduction on assignment / test, notify parent(s), 2 hr CBP | Grade Reduction on assignment / test, notify parent(s), 2 hr CBP | Grade Reduction on assignment / test, notify parent(s), 2 hr CBP |
| Defiance | 2 hr CBP, notify parent(s) / Flagrant incident toward staff 1 day suspension | 2 hr CBP, notify parent(s) / Flagrant incident toward staff 1 day suspension | 2 hr CBP, notify parent(s) / Flagrant incident toward staff 1 day suspension | 2 hr CBP, notify parent(s) / Flagrant incident toward staff 1 day suspension | 3 day suspension, parent conference | 5 day suspension with recommendation for expulsion |
| Disrespect | Documented warning, notify parent(s) | 2 hr CBP/Serious infraction may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Infraction may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Infraction may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Infraction may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Infraction may warrant an increased disciplinary response |
| Disruptive Behavior: bus / classroom / any school activities | Documented warning, notify parent(s), may warrant an increased disciplinary response | Documented warning, notify parent(s), may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Serious infraction may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Serious infraction may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Serious infraction may warrant an increased disciplinary response | 2 hr CBP, notify parent(s) / Serious infraction may warrant an increased disciplinary response |
| Electronic signaling devices of any kind | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| Failure to serve CBP | Documented warning, notify parent(s) | 2 hour additional CBP, notify parent(s) | 4 hr additional CBP, notify parent(s) | 1 day Suspension, notify parent(s) | 3 day Suspension, notify parent(s) | 5 day Suspension with recommendation for Expulsion |
| Forgery / altered notes / bogus calls | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| In cars without permission / Parking lot | Documented warning | Documented warning, notify parent(s) | Lose driving privileges for 1 week or 2 hr CBP, notify parent(s) | Lose driving privileges for 1 week or 2 hr CBP, notify parent(s) | Lose driving privileges for 1 week or 2 hr CBP, notify parent(s) | Lose driving privileges for 1 week or 2 hr CBP, notify parent(s) |
| Leaving campus without permission / Truancy | Documented warning, notify parent(s) | Documented warning, notify parent(s) | 2 hr additional CBP, notify parent(s) | 2 hr additional CBP, notify parent(s) | 2 hr additional CBP, notify parent(s) | 2 hr additional CBP, notify parent(s) |
| Littering | Documented warning | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) / 8 lunch periods CBP | 2 hr CBP, notify parent(s) / 8 lunch periods CBP | 2 hr CBP, notify parent(s) / 8 lunch periods CBP | 2 hr CBP, notify parent(s) / 8 lunch periods CBP |
| Lying / Dishonesty | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| Out of class without permission / On campus without permission | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| Profanity / verbal / written / directive / nondirective | Documented warning, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) |
| Reckless driving | 2 hr CBP, notify parent(s) | 2 hr CBP, notify parent(s) | Lose driving privileges for 1 week, notify parent(s) | Lose driving privileges for 2 weeks, notify parent(s) | Lose driving privileges for 2 weeks, notify parent(s) | Lose driving privileges for 2 weeks, notify parent(s) |



YEARLY CUMULATIVE

| REFERRALS | VIOLATION | 1ST OFFENSE | 2ND | 3RD | 4TH | 5TH | 6TH | |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-----|-----|---|
| Controlled Substance | Alcohol / Drugs: Possession, use, or sale on or off campus | ↔ | ↔ | ↔ | ↔ | ↔ | ↔ | |
| | Chewing or smoking tobacco | 3 day suspension, parent conference, referred to counseling | ↔ | ↔ | ↔ | ↔ | ↔ | |
| | Possession of dangerous objects | Automatic 3 day suspension, parent conference | ↔ | ↔ | ↔ | ↔ | ↔ | |
| | Explosive(s) (firecracker(s), smoke bomb(s), incendiary device(s), etc.) | ↔ | ↔ | ↔ | ↔ | ↔ | ↔ | |
| | Weapons: Knives / firearms | ↔ | ↔ | ↔ | ↔ | ↔ | ↔ | |
| | Sexual immorality | ↔ | ↔ | ↔ | ↔ | ↔ | ↔ | |
| | School Property | Destruction of school and / or personal property | Flagrant incident: 4 hr CBP, restitution, notify parent(s). Others 2 hr CBP, restitution required | Flagrant incident: automatic 3 day suspension, parent conference. Others 4 hrs CBP, restitution required | Flagrant incident: 5 day suspension with recommendation for expulsion, restitution required | ↔ | ↔ | ↔ |
| | | Theft: School and / or personal property / or in possession of | 4 hr CBP, notify parent(s), restitution required | 3 days suspension, parent conference, restitution required | 5 day suspension with recommendation for expulsion, restitution required | ↔ | ↔ | ↔ |
| | | Assault or battery of school personnel / unprovoked assault | ↔ | ↔ | ↔ | ↔ | ↔ | ↔ |
| | Violations against persons | Extortion / Threat of violence | ↔ | ↔ | ↔ | ↔ | ↔ | ↔ |
| Hazing / Harassment / unwanted actions | | 4 hr CBP, restitution required, counseling. Flagrant incident: hazing will result in 3-5 day suspension, depending on severity. | 1 day suspension, parent conference, restitution required | 3 day suspension, parent conference, restitution required | 5 day suspension with recommendation for expulsion, restitution required | ↔ | ↔ | |
| Mutual combat / fighting / verbal and/or physical confrontation students or staff | | 3 day suspension, parent conference | 5 day suspension with recommendation for expulsion | ↔ | ↔ | ↔ | ↔ | |
| Sexual harassment, battery | | 3-5 days suspension, could result with recommendation for expulsion. Law Enforcement contacted if battery. | 5 day suspension with recommendation for expulsion | ↔ | ↔ | ↔ | ↔ | |
| | | | | | | | | |

*CBP - Campus Beautification Program





MODESTO CHRISTIAN HIGH SCHOOL

2026-2027

STUDENT HANDBOOK VERIFICATION FORM

We, the undersigned, acknowledge that we have read and understand the changes to the discipline policies and procedures contained in the Student Handbook for the rest of the school year.

Please return this form to the teacher of the first class you attend, no later than one week from the start of school. Failure to return the signed statement by the due date will result in the issuance of an infraction card.

Student and Parent(s) initial the following:

| Student | Parent | |
|---------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | We acknowledge that MCHS has a no sale/use policy of drugs or alcohol on/off campus (24/7). |
| | | We acknowledge that MCHS maintains and enforces a student dress code policy. |
| | | We acknowledge that MCHS is tobacco free for students, parents and visitors. |
| | | We acknowledge changes to the MCHS Student Handbook for Fall Semester 2026. |
| | | We acknowledge the Cell Phone Free Campus Policy for this school year. |
| | | I/We acknowledge that if at any time my student is out of school, I/we will send a note, or call, explaining the reason for his/her absence. |
| | | I/We acknowledge and agree to adhere to the Hazing/Harassment policy. I am aware of my responsibility and options for reporting hazing and/or harassment. |
| | | I/We acknowledge and agree to adhere to the Search and Seizure Policy. |

Student Name (Please Print)

Grade Level

Student Signature

Date

Parent Name (Please Print)

Parent Signature

Date

**The Modesto Christian High School Handbook for
2026-2027 supersedes all preceding handbooks.**

This handbook is also available at www.modestochristian.org.